



7110 West Q Avenue  
Kalamazoo, MI 49009  
P: 269.375.1591  
F: 269.375.0791  
[www.texastownship.org](http://www.texastownship.org)

## **TOWNSHIP BOARD MEETING | September 28, 2020**

### **AGENDA @ 6:00 p.m.**

Meeting Link: <https://us02web.zoom.us/j/82514292271>

- 5:00 P.M. JOINT MEETING WITH ROAD COMMISSION OF KALAMAZOO COUNTY**
- ITEM 1. CALL TO ORDER**
  - ITEM 2. PLEDGE OF ALLEGIANCE**
  - ITEM 3. ROLL CALL**
  - ITEM 4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS (LIMIT TO 3 MINUTES)**
  - ITEM 5. PRESENTATION / PUBLIC HEARINGS / COUNTY COMMISSIONER**
  - ITEM 6. SUPERINTENDENT REPORT**
  - ITEM 7. ADOPTION OF MEETING AGENDA**
  - ITEM 8. APPROVAL OF GENERAL CONSENT AGENDA**
    - A. Approval of September 14, 2020 Minutes
    - B. Approval of Bills for \$165,041.50
    - C. Payroll \$39,808.73
    - D. Cash by Bank & Fund, August 31, 2020
    - E. 2020 Summer Tax Collection Report
    - F. Correspondence – Notice of Public Hearing for Public Road and Bridge Improvements Assessment District No. 1
- BUSINESS**
- ITEM 9. *TABLED***
  - ITEM 10. *NEW***
    - A. Deputy Treasure Merit Increase
    - B. Building Assistant Merit Increase
    - C. O Avenue Road Repairs
    - D. Deposit-On-Site and E-Lockbox Options for Treasurer's Department
  - ITEM 11. ZONING / BOARD / COMMITTEE REPORTS / RECOMMENDATIONS**
    - A. Fire Chief Report
    - B. Review Pumping Rate from Crooked Lake to Eagle Lake
  - ITEM 12. BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS (LIMIT TO 2 MINUTES)**
  - ITEM 13. ATTORNEY'S REPORT**
  - ITEM 14. BOARD MEMBER COMMENTS**
  - ITEM 15. ADJOURNMENT**

**SPECIAL MEETING AND PUBLIC HEARING / October 5, 2020**  
**NEXT REGULARLY SCHEDULED MEETING / October 12, 2020**

The main meeting room at the Texas Township hall is barrier free and Texas Township will provide the necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven (7) days notice to the Texas Township Office. Individuals with disabilities requiring auxiliary aids or services should contact the Township by writing or calling the Township Office.



## Superintendent Report September 28, 2020

### *Administration*

- The Township was notified that we received the State of Michigan First Responder Hazard Pay Premium grant. The Fire Fighters will receive the balance of \$1,000 Hazard Pay for responding to calls for service during the initial months of Covid-19 response.
- The Township was also notified that we received the Coronavirus Relief Local Government Grants Program funding. This was to replace the CVTRS funding from August that was eliminated. These CRLGG funds must be spent on Covid-19 related expenses.

### *Information*

- I was notified this week by the City of Kalamazoo, that construction will begin on the 6<sup>th</sup> Street Water Tower this October. In order to separate the park traffic from the construction traffic, COK will be constructing the construction drive north of the parking lot. They will be able to provide more details of the timeline in early October. The scheduled completion date is Aug 2022.
- The replacement play structure has been ordered from GameTime. In order to qualify for the discount/grant we had to order and accept delivery of the equipment. In order to remain eligible for the Passport Grant, we need to wait until Spring to install the equipment. Sinclair Recreation has agreed to remove our existing play structure this year and install the new structure in the spring.

The MDNR Passport Grant is being revised to include the universally accepted walkway (concrete sidewalk), poured in place surface, bench and some trees. Viridis is working on the revisions.

- In 2011, the Township entered into a maintenance agreement with the City of Portage for the 12<sup>th</sup> Street Round-about. Through the agreement, the Township is responsible for 50% of the maintenance costs for the round-about. City of Portage Staff contacted me as the round-about is in need of repair as well as yearly maintenance. They are working with Wedel's to complete the work. The Township's portion is approximately \$3,500.
- Saturday October 3, 2020 from 9am-12noon, will be the last Dump Day for the year. This event is being held at Texas Drive Park and is staffed by Township employees. I am investigating the possibility of providing curbside pickup two times a year for all Township residents. We feel that this will be more convenient for everyone and more residents will take advantage of the service.



**TEXAS TOWNSHIP BOARD MEETING, September 14, 2020**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Supervisor Hinkle called the electronic meeting (via ZOOM due to Executive Order 110 and Social Distancing Requirements) to order at 6:00 p.m. and asked everyone to join Trustee Mazer in the Pledge of Allegiance. He explained how the meeting would be conducted with public participation and that all votes would be made by Clerk Kerr calling the roll.

**ROLL CALL**

Clerk Kerr called the roll and the following board members were present: Supervisor John Hinkle, Trustee Don Boven, Trustee Tim Brown, Trustee Nicholas Loeks, Trustee Wendy Mazer, Treasurer Trish Roberts, Clerk Linda Kerr. Also present were Superintendent Julie VanderWiere, Attorney Michael Homier, Engineer Tom Wheat, Planner Julie Johnston, Deputy Clerk Emily Beutel, Fire Chief Chad Tackett, and one ZOOM attendee.

**PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Jim Hackenberg of 176 W Crooked Lake Drive stated he is President of Kalamazoo Pickleball Outreach and expressed his appreciation for the construction of the pickleball courts and how much they are used. They have become the "place to play" pickleball.

**PRESENTATION/PUBLIC HEARING/COUNTY COMMISSIONER**

There were no presentations.

**SUPERINTENDENT REPORT**

Superintendent VanderWiere updated the Board on the following items:

*Administration*

- Work has begun on the 2021 budget(s) and the various departments and SAD's and have been asked to submit draft budgets.
- *Information*
- Negotiations with the City of Kalamazoo and the Kalamazoo Regional Water and Wastewater Commission are nearing completion. Members of the Commission will soon be scheduling a time to provide an update on the contract.
- The contractor for the 6<sup>th</sup> Street Park has provided pricing to add asphalt ramps at the ADA cutouts to comply with accessibility requirements. The issue was created when only the base layer of asphalt was applied to the parking lot, as the top layer will be completed by the City of Kalamazoo after the water tower project is complete. The ramps will cost approximately \$2,000 and once they have been installed, the park can officially open.
- Malicious Destruction of Property charges were issued against the individual who vandalized several properties in the DDA. The individual turned himself in and will be going through the court process.
- Pride Care agreed to extend the Ambulance Contract to the end of the year, with the ability to cancel with 30 days' notice. The contract extension agreement was amended to include the required language and both parties have executed the document.
- Prein & Newhof would like to explain the SAW Grant CIP evaluation and recommendations as well as the financials. The presentation is best done in back to back COTW's. The COTW's are tentatively scheduled for October 12<sup>th</sup> and 26<sup>th</sup>, 2020 at 5:00 p.m.

**ADOPTION OF MEETING AGENDA**

Clerk Kerr asked to amend the agenda by moving Item D. under **BUSINESS** Resolution of Intent to Create Road Special Assessment to Item A., due to Attorney Homier's schedule. Motion by Kerr, seconded by Roberts, motion carried, to adopt the Meeting Agenda as amended. Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent – None.



56 **APPROVAL OF GENERAL CONSENT AGENDA**

57 Clerk Kerr asked to remove the Kalamazoo County Sheriff Department Invoice for 2<sup>nd</sup> Quarter 2020.  
58 Motion by Kerr, seconded by Roberts, motion carried, to approve the General Consent Agenda with the  
59 removal of the payment to the Kalamazoo County Sheriff Department 2<sup>nd</sup> Quarter Invoice in the amount of  
60 \$56,658.46 and add it as Item F under **BUSINESS**

- 61 • Approval of the August 28, 2020 and September 9, Special Meeting, as written, and Closed Session
- 62 Minutes;
- 63 • Approval of Bills for \$133,8932.41;
- 64 • Approval of Payroll for \$38,708.74;
- 65 • Cash by Bank & Fund Report, July 31, 2020;
- 66 • Building Department Report July 31, 2020; and
- 67 • August 2020 Building Department Report.

68 Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent –  
69 None.

71 **BUSINESS**

72 **Tabled**

73 There was no tabled business.

74 **New**

75 Resolution 20-19 Resolution of Intent for Road Maintenance Special Assessment District

76 The Board reviewed the two Resolutions of Intent provided by Attorney Homier. The resolution is the  
77 initial step in establishing a new Road Special Assessment, as the current special assessment has expired.  
78 A concern expressed by the Road Committee is the inequity of the assessment due to Manufactured Home  
79 Communities, Apartments, and large multi-family developments paying the same amount as a single-family  
80 home.

81 Attorney Homier explained the differences in the resolutions, one defines residential units, which includes  
82 each unit in a multiple-family dwellings, apartments, condominiums, and townhouses and each pad in a  
83 mobile home or manufactured housing community. The second resolution is without the residential units.  
84 The Board discussed whether commercial strip malls should be defined and included in the resolution.  
85 Attorney Homier explained that the first resolution is the intent to establish the tentative district. Amounts to  
86 be charged must be determined prior to second public on the assessment roll.

87 Motion by Loeks, seconded by seconded by Boven, motion carried, to adopt Resolution 20-18 as  
88 amended which includes residential units; under section 3. to include International Drive, change wording to  
89 Corporate Woods Drive and remove Cracker Barrel Drive under excluded roads and under Section 7. to set  
90 the public hearing date for October 5, 2020 at 6:00 p.m. Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer,  
91 Roberts, Hinkle, and Kerr. Nays – None. Absent – None.

92 Attorney Homier left the meeting.

93 Recommendation from Parks & Trails Committee for Texas Drive Playground Equipment

94 Superintendent VanderWiere iterated that the Board wanted input from the Parks & Trails Committee  
95 about the play structure at Texas Drive Park. The Committee is recommending replacing the play structure  
96 and placing it in the new location according to the Parks Master Plan but leaving the swings and gaga pit in  
97 their current location. The Committee also felt it was important to have a play structure that would  
98 accommodate ages 2 – 12. A member of the Committee obtained quotes from Midwest Miracle and Game  
99 Time for a play structure. GameTime offers special pricing through Omnia Partners which is a public sector  
100 purchasing organization, like MiDeal, which would most likely meet our purchasing requirements without  
101 having to obtain bids.

102 To address concerns about the MDNR Passport Grant, Superintendent VanderWiere contacted the Grant  
103 Coordinator asking about the impact of replacing the current play structure. She ascertained that if the play  
104 structure is replaced, it will make the Township ineligible to receive the grant. However, there is an  
105 opportunity to amend the grant and request assistance for the ADA accessibility portion, which reduces the  
106



108 grant request and increases the chance of receiving an award. In the initial scoring of the of the grant  
109 application, the Township received 135 points out of a possible 250. If she can determine that Omnia  
110 Partners meets our purchasing requirement, she recommends that the Board move forward with option 4  
111 (four) from GameTime and amend the passport grant to include only the ADA accessibility portion. To qualify  
112 for the GameTime Grant, the order must be received no later than October 30, with full payment.

113 Motion by Brown, seconded by Mazer, motion carried, to accept the recommendation from the Parks &  
114 Trails Committee to replace the play structure in the new location and approve the quote from GameTime for  
115 option 4 (four) in the amount of \$60,477.97 and modify the Passport Grant to apply for the ADA accessibility  
116 portion of the grant.

117 Roll Call Vote: Ayes-Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent –  
118 None.

119  
120 Recommendation form Parks & Trails Committee for Pickleball Fund Raising Events 2021

121 Superintendent VanderWiere explained that Kalamazoo Pickleball would like to host two pickleball fund  
122 raising events at the 6<sup>th</sup> Street Park. This option was discussed when Kalamazoo Pickleball Outreach  
123 partnered with the Township to raise funds for construction of the courts. They would like to host a large 5-  
124 day tournament in July with a Pro Component and a second 3-day event in October. The Parks & Trails  
125 Committee reviewed the request and felt the events would be great for the community; however, the events  
126 would tie up the courts and would then not be available to residents. They recommended approval for 2021  
127 and review future fundraising events and requests going forward.

128 Motion by Boven, seconded by Brown, motion carried, to accept the Parks & Trails Committee’s  
129 recommendation of approving the two events for 2021 and re-evaluate it going forward. Roll Call Vote: Ayes  
130 – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent – None.

131  
132 Resolution 20-17 Adoption of Ordinance 354 to Administer State Plumbing Code

133 Treasure Roberts explained the procedure for the Township to be able to issue permits and perform its  
134 own plumbing inspections. State approval to switch to our own inspector can be a lengthy process and she  
135 knows of one jurisdiction has been trying to obtain approval for over 9 (nine) months.

136 Motion by Roberts, seconded by Loeks, motion carried, to adopt Resolution 20-17 adopting Ordinance  
137 #354 giving the Township authority to administer and enforce the State Plumbing Code. Roll Call Vote: Ayes  
138 – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent – None.

139  
140 Approve Backup Mechanical Inspector

141 Superintendent VanderWiere recommended hiring John Dobberteen for the position of back up  
142 Mechanical Inspector when the current inspector is unavailable. Mr. Dobberteen is also a Master Plumber,  
143 Journeyman Tool and Die Maker and holds a B.A. in Public Administration. He is a licensed Building ACT 54  
144 Official and is certified as a Plan Reviewer in Mechanical and Plumbing as well as an inspector for both  
145 disciplines. Mr. Dobberteen works in several other jurisdictions but has the capacity to be an inspector for  
146 Texas Township.

147 Motion by Boven, seconded by Loeks, motion carried, to hire John Dobberteen as backup Mechanical  
148 Inspector. Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None.  
149 Absent – None.

150  
151 Kalamazoo County Sheriff Department 2<sup>nd</sup> Quarter Invoice

152 Superintendent VanderWiere explained that she asked to have the invoice for the 2<sup>nd</sup> Quarter  
153 Sheriff Contract removed from the General Consent Agenda. The first quarter invoice provided detail on  
154 deputies’ hours, rate of pay, etc. The last invoice did not provide any details that must be included based on  
155 our contract and it is very unclear how the invoice was calculated. Comstock and Oshtemo Township are  
156 having the same issue and are also asking for clarification.

157 Motion by Hinkle, seconded by Loeks, motion carried to hold payment on the invoice until detailed  
158 clarification is provided, if the information is provided and confirmed, then the payment can be released. Roll  
159 Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent – None  
160



**ZONING/BOARD/COMMITTEE REPORTS/RECOMMENDATIONS**

Planner Report

Planner Johnston provided the Board with an overview of activities and projects currently being managed by the Planning/Zoning Department over the past month.

Review Pumping Rates from Eagle to Crooked Lake

Engineer Wheat provided a report on the Eagle Lake/Crooked Lake water levels explaining that over the last few weeks they observed that Eagle Lake water levels are responding better than Crooked Lake. The difference could be due to a myriad of things; reduction of flow per EGLE, the shutdown of the pumping for weed control, highly isolated precipitation events, and a groundwater system that may be behaving differently as the water levels continue to go down. Despite the increased response from Eagle Lake both Lakes continue to recede during non-precipitation periods. He recommended continuing with the same pumping rate percentages as previously set by the Board with Eagle Lake pumping at 65% (650 gpm). He added that he recently talked with EGLE about being able to increase pumping to mimic conditions, after rain events.

Motion by Loeks, seconded by Hinkle, motion carried, to continue the pumping from Eagle Lake at 65% (650 gpm). Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Hinkle, and Kerr. Nays – None. Absent – None. Treasurer Roberts abstained from voting.

**BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS**

There were no comments.

**ATTORNEY REPORT**

The Attorney did not present.

**BOARD MEMBER COMMENTS**

Trustee Brown reported that there is a Farmers' Market Committee meeting on Tuesday, September 15, 2020 at 1:00 p.m.

Treasurer Roberts stated that the front office has been very busy handling tax payments and processed 676 payments today. As compared to last year, they are ahead in collections. She iterated the need to decide on the township hall building and whether to move ahead with new building and if so at what location. She has contacted some individuals about the sale of their property and suggested that a new building could be constructed on the Texas Drive Park property.

Clerk Kerr suggested that the Board consider adopting the International Property Maintenance Code or a least a portion of it, which would allow the Township to address some of the complaints that are being received about properties in disrepair. Additionally, she and Deputy Clerk Beutel are very busy handling requests for absentee ballots and preparing for the November Election.

Supervisor Hinkle reported that the COW meeting on the September 28, 2020 is a joint meeting with the Road Commission of Kalamazoo County. Superintendent VanderWiere asked Board members to submit any topics they would like discussed with the RCKC.

**ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Hinkle, and supported by Loeks to adjourn the meeting. The meeting adjourned at approximately 7:28 p.m. Roll Call Vote: Ayes – Boven, Brown, Loeks, Mazer, Roberts, Hinkle, and Kerr. Nays – None. Absent – None.

**SUBMITTED:**

**APPROVED:**

Clerk Linda M. Kerr, CMC, MPA  
Attested: Supervisor John Hinkle

09/24/2020

CHECK REGISTER FOR TEXAS CHARTER TOWNSHIP  
CHECK NUMBERS 41210 - 41265

Check Date	Bank	Check	Vendor Name	Amount	Status
Bank GEN PNC					
09/10/2020	GEN	41210	KAL COUNTY TREASURER	451.06	Open
09/10/2020	GEN	41211	BERTOLINO VINCENT	300.00	Open
09/10/2020	GEN	41212	TRAVIS LAMBERT	300.00	Open
09/15/2020	GEN	41213	YOUNG, CARRIE	770.19	Open
09/11/2020	GEN	41214	KALAMAZOO BICYCLE CLUB	100.00	Open
09/11/2020	GEN	41215	IRMEN, MEAGAN	100.00	Open
09/15/2020	GEN	41216	SMITH, MARGARET	100.00	Open
09/15/2020	GEN	41217	KAVANAUGH, VERONICA	100.00	Open
09/15/2020	GEN	41218	HOPE4YOUTH CANCER FOUNDATION	100.00	Open
09/15/2020	GEN	41219	SACKETT, KRISTEN	100.00	Open
09/15/2020	GEN	41220	BURNSON, KIM	100.00	Open
09/18/2020	GEN	41021	VOYA	2,846.66	Open
09/18/2020	GEN	EFT459	FEDERAL WITHHOLDING	10,047.34	Cleared
09/18/2020	GEN	EFT460	STATE OF MICHIGAN -WITHHOLDING	3,327.96	Cleared
09/16/2020	GEN	41222	KAL COUNTY TREASURER	302.94	Open
09/17/2020	GEN	41223	SOUHA, RASHEED	100.00	Open
09/18/2020	GEN	41224	CHASE CARD SERVICES	5,368.35	Open
09/18/2020	GEN	41225	GAMETIME C/O SIMCLAIR RECREATION	31,798.97	Open
09/23/2020	GEN	41226	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41227	HILLSBURG KENNETH	30.00	Open
09/23/2020	GEN	41228	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41229	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41230	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41231	HEARTH & HOME DESIGN	30.00	Open
09/23/2020	GEN	41232	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41233	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/23/2020	GEN	41234	PETERSON, KIMBERLY & CLARK	300.00	Open
09/24/2020	GEN	41235	KALAMAZOO COUNTY CLERK / REGISTER	30.00	Open
09/28/2020	GEN	41236	AT&T MOBILITY	1,223.39	Open
09/28/2020	GEN	41237	BOUND TREE MEDICAL LLC	197.80	Open
09/28/2020	GEN	41238	COMCAST CABLE	20.54	Open
09/28/2020	GEN	41239	CONSUMERS ENERGY	5,910.23	Open
09/28/2020	GEN	41240	DAVE'S GLASS SERVICE	1,015.00	Open
09/28/2020	GEN	41241	ENGINEERED PROTECTION SYSTEMS, INC	315.00	Open
09/28/2020	GEN	41242	FIRE CATT	3,960.90	Open
09/28/2020	GEN	41243	FOSTER SWIFT	9,888.25	Open
09/28/2020	GEN	41244	FREIGHTLINER OF GRAND RAPIDS	580.00	Open
09/28/2020	GEN	41245	GALLAGHER	97.25	Open
09/28/2020	GEN	41246	GEI CONSULTANTS	6,840.00	Open
09/28/2020	GEN	41247	JOHN HANCOCK LIFE INSURANCE COMPANY	7,002.02	Open
09/28/2020	GEN	41248	KALAMAZOO COUNTY FIRE CHIEFS ASSOC	100.00	Open
09/28/2020	GEN	41249	KALAMAZOO COUNTY SHERIFF	12,652.33	Open
09/28/2020	GEN	41250	MEC	1,282.65	Open
09/28/2020	GEN	41251	MICHIGAN ELECTION RESOURC	1,133.50	Open
09/28/2020	GEN	41252	MIRACLE RECREATION EQUIPMENT	1,100.00	Open
09/28/2020	GEN	41253	MOLNAR CONSTRUCTION	450.00	Open
09/28/2020	GEN	41254	PREIN & NEWHOF ENGINEERIN	33,081.19	Open
09/28/2020	GEN	41255	RESTORATIVE LAKE SCIENCES, LLC	4,941.75	Open
09/28/2020	GEN	41256	RIDGE NAPA AUTO PARTS	39.94	Open
09/28/2020	GEN	41257	ROE-COMM, INC.	25.10	Open
09/28/2020	GEN	41258	STAPLES	311.15	Open
09/28/2020	GEN	41259	TED GRUIZENGA, INC.	7,000.00	Open
09/28/2020	GEN	41260	TED HARTLEB AGENCY	310.00	Open
09/28/2020	GEN	41261	TEXAS CORNERS CLEANERS	73.08	Open
09/28/2020	GEN	41262	TEXAS CORNERS HARDWARE	99.46	Open
09/28/2020	GEN	41263	U.S. POSTAL SERVICE	8,000.00	Open
09/28/2020	GEN	41264	VRC COMPANIES LLC	117.12	Open
09/28/2020	GEN	41265	XEROX CORPORATION	420.38	Open
GEN TOTALS:					
Total of 55 Checks:				165,071.50	
Less 1 Void Checks:				30.00	
<b>Total of 54 Disbursements:</b>				<b>165,041.50</b>	

09/24/2020

INVOICE REGISTER REPORT FOR TEXAS CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 09/15/2020 - 09/28/2020  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Address GL Distribution	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnlized Post Date	Pay By
-----								
33315408X0914202								
19143	AT&T MOBILITY PO BOX 6463 CAROL STREAM, IL 60197	09/06/2020 CELL PHONES	10/01/2020	1,223.39 LINDA	0.00	Paid	Y 09/06/2020	Paper Check
	206-000-852.000	TELEPHONE/911/CELLULAR		1,223.39				
-----								
00021020								
19183	BELL FAMILY TRUST 10782 W O AVE MATTAWAN, MI 49071-9630	09/24/2020 BD Payment Refund	10/01/2020	30.00 TRISH	0.00	Paid	Y 09/24/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
-----								
83759245								
19139	BOUND TREE MEDICAL LLC 23537 NETWORK PLACE CHICAGO, IL 60673-1235	09/03/2020 COVID	10/03/2020	197.80 LINDA	0.00	Paid	Y 09/03/2020	Paper Check
	206-000-741.000	MEDICAL SUPPLIES		197.80				
-----								
PARK SEC DEP								
19136	BURNSON, KIM 9321 ALIDOR RD. SCHOOLCRAFT, MI 49087	09/15/2020	09/15/2020	100.00 LEANN	0.00	Paid	Y 09/15/2020	Paper Check
	101-000-240.000	PARK SECURITY DEPOSIT REFUND 9/12/20		100.00				
-----								
AUGUST 2020								
19160**	CHASE CARD SERVICES PO BOX 6294 CAROL STREAM, IL 60197-6294	08/31/2020 STATEMENT	09/23/2020	5,368.35 LINDA	0.00	Paid	Y 08/31/2020	Paper Check
	101-260-728.000	OFFICE SUPPLIES		45.00				
	101-265-956.000	COVID - FLOOR DECALS		20.98				
	101-191-956.000	COVID - FLOOR DECALS		41.96				
	101-691-931.000	MAINTENANCE - TRAILWAY		41.87				
	101-265-956.000	MAIL CHIP FOR FLOODING		37.50				
	101-260-728.000	COVID FOREHEAD THERMOMETER		49.99				
	101-691-930.000	GAGA PIT EQUIPMENT		31.66				
	101-000-951.000	FARMERS' MARKET		26.99				
	101-691-930.000	REPAIR PAVILION FIBER FORD		29.66				
	101-691-958.000	DONATED TREE & BENCH EXPENSE		114.99				
	101-259-800.000	COMPUTER SOFTWARE		12.95				
	101-259-800.000	ZOOM		54.99				
	101-691-930.000	6TH STREET PARK - TRASH/RECYCLE RECEPTAC		2,983.76				
	101-000-951.000	FARMERS' MARKET		19.99				

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnalized Post Date	Pay By
GL Distribution								
	206-000-920.000	UTILITIES		274.06				
	206-000-861.000	GAS/OIL/PARKING		34.99				
	206-000-730.000	BOOKS/MAGAZINES/PERIODICALS		72.00				
	206-000-931.000	BUILDING MAINTENANCE		77.90				
	206-000-740.000	OPERATING SUPPLIES		31.98				
	206-000-933.000	EQUIPMENT MAINTENANCE		230.49				
	206-000-931.000	BUILDING MAINTENANCE		43.99				
	206-000-931.000	BUILDING MAINTENANCE		78.39				
	101-191-728.000	OFFICE SUPPLIES		17.97				
	101-440-819.000	RECYCLING		851.25				
	249-371-955.000	CONTINUING EDUCATION		147.99				
	101-691-930.000	MAINTENANCE - PARK		(4.95)				
-----								
SEPT-OCT 16 20202								
19126	COMCAST CABLE	09/04/2020	09/25/2020	20.54	0.00	Paid	Y	Paper Check
	PO BOX 70219	CABLE TV		LINDA			09/04/2020	
	PHILADELPHIA, PA 19176-0219							
	206-000-920.000	UTILITIES		20.54				
-----								
201629397717								
19161	CONSUMERS ENERGY	09/15/2020	09/23/2020	72.93	0.00	Paid	Y	Paper Check
	PAYMENT CENTER	VICTORIAN LN STREET LIGHTS		LINDA			09/15/2020	
	PO BOX 740309							
	CINCINNATI, OH 45274-0309							
	861-000-920.000	STREET LIGHTING		36.41				
	861-000-920.000	STREET LIGHTING		36.52				
-----								
201629397719								
19162	CONSUMERS ENERGY	09/15/2020	09/23/2020	1,508.43	0.00	Paid	Y	Paper Check
	PAYMENT CENTER	ELECTRIC		LINDA			09/15/2020	
	PO BOX 740309							
	CINCINNATI, OH 45274-0309							
	101-691-920.000	UTILITIES		37.98				
	101-265-920.000	UTILITIES		390.76				
	206-000-920.000	UTILITIES		1,079.69				
-----								
207057357504								
19164	CONSUMERS ENERGY	09/18/2020	10/07/2020	104.74	0.00	Paid	Y	Paper Check
	PAYMENT CENTER	GAS		LINDA			09/18/2020	
	PO BOX 740309							
	CINCINNATI, OH 45274-0309							
	101-265-920.000	UTILITIES		104.74				
-----								
205811977965								
19167	CONSUMERS ENERGY	09/18/2020	10/09/2020	1,213.32	0.00	Paid	Y	Paper Check
	PAYMENT CENTER	ELECTRIC		LINDA			09/18/2020	
	PO BOX 740309							
	CINCINNATI, OH 45274-0309							

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnlized Post Date	Pay By
	GL Distribution							
	101-691-920.000	UTILITIES		151.49				
	280-000-920.000	UTILITIES		1,061.83				
207057354096								
19182	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309	09/10/2020 FLOOD PUMPING	10/05/2020	3,010.81 LINDA	0.00	Paid	Y 09/10/2020	Paper Check
	280-000-920.000	UTILITIES		3,010.81				
00019917								
19177	D & N CONSTRUCTION 10469 SHANER AVE NE ROCKFORD, MI 49341	09/23/2020 BD Payment Refund	09/30/2020	300.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-255.000	Pool Escrow		300.00				
61987								
19168	DAVE'S GLASS SERVICE 8136 SHOOTING STAR LANE KALAMAZOO, MI 49009-	09/17/2020 REPAIR PAVILION DAMAGE	10/15/2000	1,015.00 LINDA	0.00	Paid	Y 09/17/2020	Paper Check
	101-691-930.000	MAINTENANCE - PARK		1,015.00				
S486010								
19169	ENGINEERED PROTECTION SYSTEMS, INC 750 FRONT NW GRAND RAPIDS, MI 49504-4400	09/17/2020 SERVICE - ALARM SYSTEM	10/15/2000	315.00 LINDA	0.00	Paid	Y 09/17/2020	Paper Check
	101-265-931.000	BUILDING MAINTENANCE		315.00				
8657								
19153	FIRE CATT 3250 W. BIG BEAVER ROAD SUITE 544 TROY, MI 48084	08/30/2020 FIRE HOSE TESTING	09/30/2020	3,960.90 LINDA	0.00	Paid	Y 08/30/2020	Paper Check
	206-000-933.000	EQUIPMENT MAINTENANCE		3,960.90				
793509								
19170	FOSTER SWIFT 313 S. WASHINGTON SQUARE LANSING, MI 48933	09/17/2020 LEGAL FEES	10/15/2000	9,888.25 LINDA	0.00	Paid	Y 09/17/2020	Paper Check
	494-000-826.000	LEGAL FEES		246.00				
	101-337-826.000	LEGAL FEES		1,483.25				
	101-805-826.000	LEGAL FEES - ZBA		615.00				
	280-000-826.000	LEGAL FEES		287.00				
	280-000-826.000	LEGAL FEES		1,271.00				
	101-000-826.000	LEGAL FEES		4,899.50				
	101-805-826.000	LEGAL FEES		430.50				
	249-371-826.000	LEGAL FEES		656.00				
R002062849:01								
19147	FREIGHTLINER OF GRAND RAPIDS	07/31/2020	10/01/2020	580.00	0.00	Paid	Y	Paper Check

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnalized Post Date	Pay By
	GL Distribution 5285 CLAY AVENUE, SW WYOMING, MI 49548 206-000-934.000	VEHICLE MAINTENANCE		LINDA 580.00			07/31/2020	
10695145	19149 GALLAGHER 151 MCQUISTON DR BATTLE CREEK, MI 49037 101-265-931.000	MATS BUILDING MAINTENANCE	09/16/2020 10/09/2020	97.25 LINDA 97.25	0.00	Paid	Y 09/16/2020	Paper Check
100599-01-06	19158 GAMETIME C/O SIMCLAIR RECREATION PO BOX 1409 HOLLAND, MI 49422-1408 101-970-970.691 246-691-970.000	CAPITAL OUTLAY - PARKS LAND IMPROVEMENT	09/17/2020 10/01/2020	31,798.97 LINDA 10,000.00 21,798.97	0.00	Paid	Y 09/17/2020	Paper Check
5010552	19150 GEI CONSULTANTS P.O. BOX 843005 BOSTON, MA 02284-3005 280-000-819.000	LAKE QUALITY MONITORING INSTALLATION/MONITORING	09/16/2020 10/09/2020	6,840.00 LINDA 6,840.00	0.00	Paid	Y 09/16/2020	Paper Check
7/16-1/15/2021	19166 TED HARTLEB AGENCY 5840 KING HIGHWAY KALAMAZOO, MI 49048-5930 101-954-910.000	ADDITION OF PICKLBALL COURTS/GAT INSURANCE & BONDS	09/18/2020 10/07/2020	310.00 LINDA 310.00	0.00	Paid	Y 09/18/2020	Paper Check
00021483	19179 HEARTH & HOME DESIGN 51129 SR 933 N SOUTH BEND, IN 46637 249-000-622.000	BD Payment Refund GAS/OIL BURNING EQUIP: FURNACE/FIREPLACE	09/23/2020 09/30/2020	30.00 TRISH 30.00	0.00	Paid	Y 09/23/2020	Paper Check
00021117	19176 HILLSBURG KENNETH 10166 PAW PAW LAKE DR MATTAWAN, MI 49071 9406 101-000-239.000	BD Payment Refund Affidavit Recording Fee	09/23/2020 09/30/2020	30.00 TRISH 30.00	0.00	Paid	Y 09/23/2020	Paper Check
PARK SEC DEP	19134 HOPE4YOUTH CANCER FOUNDATION 6475 TECHNOLOGY AVE, SUITE A KALAMAZOO, MI 49009 101-000-240.000	TEXAS DR PARK SECURITY DEPOSIT REFUND	09/15/2020 09/15/2020	100.00 LEANN 100.00	0.00	Paid	Y 09/15/2020	Paper Check
SEPT 2020	19146 JOHN HANCOCK LIFE INSURANCE COMPANY P.O. BOX 2495 CAROL STREAM, IL 60132-2495	RETIREMENT CONTRIBUTIONS	09/18/2020 10/01/2020	7,002.02 LINDA	0.00	Paid	Y 09/18/2020	Paper Check

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnalized Post Date	Pay By
	GL Distribution							
	101-000-214.700	DUE TO TRUST AND AGENCY		3,314.80				
	101-000-214.700	DUE TO TRUST AND AGENCY		3,687.22				
23-0000390								
19163	KALAMAZOO COUNTY SHERIFF 1500 LAMONT AVENUE KALAMAZOO, MI 49001-	09/18/2020 DEPUTY CONTRACT ADJUSTMENT	09/30/2020	12,652.33 LINDA	0.00	Paid	Y 09/18/2020	Paper Check
	101-337-712.000	SHERIFF PATROL PAY		12,652.33				
229								
19140	KALAMAZOO COUNTY FIRE CHIEFS ASSOC 2617 N. BURDICK STREET KALAMAZOO, MI 49007	09/03/2020 MEMBERSHIP MARKUS/WHATLEY	10/03/2020	100.00 LINDA	0.00	Paid	Y 09/03/2020	Paper Check
	206-000-729.000	MEMBERSHIP AND DUES		100.00				
FM PAV SEC DEP								
19133	KAVANAUGH, VERONICA 6760 ANNANDALE DRIVE KALAMAZOO, MI 49009	09/15/2020	09/15/2020	100.00 LEANN	0.00	Paid	Y 09/15/2020	Paper Check
	101-000-240.000	FM PAV SECURITY DEPOSIT REFUND 9/12/20		100.00				
00021075								
19172	KLOHA SHAWN & KATHRYN 5430 TEXAS DR KALAMAZOO, MI 49009-8956	09/23/2020 BD Payment Refund	09/30/2020	30.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
00021147								
19173	LALONDE CHRISTOPHER & RACHEL 7095 VERONICA ST KALAMAZOO, MI 49009	09/23/2020 BD Payment Refund	09/30/2020	30.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
SEPT 2020								
19148	MEC 60590 DECATUR ROAD CASSOPOLIS, MI 49031-	09/15/2020 STREETLIGHTS	10/01/2020	1,282.65 LINDA	0.00	Paid	Y 09/15/2020	Paper Check
	861-000-920.000	ALIDOR NEIGHBORHOOD		152.50				
	861-000-920.000	BEL VILLAGIO		98.15				
	861-000-920.000	MAPLEWOOD FARMS		494.31				
	861-000-920.000	VINEYARDS		125.69				
	101-000-926.200	6TH STREET		34.30				
	101-691-920.000	6TH STREET PARK		377.70				
13400								
19180	MICHIGAN ELECTION RESOURC 1616 CONSTRUCTION DRIVE KALAMAZOO, MI 49048-	09/16/2020 ELECTION SUPPLIES - NOVEMBER 2021	10/15/2000	1,133.50 LINDA	0.00	Paid	Y 09/16/2020	Paper Check
	101-191-728.000	OFFICE SUPPLIES		1,133.50				
00021190								

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnlized Post Date	Pay By
GL Distribution								
19174	MIDWEST POLE BARNES LLC 2014 N SAGINAW ROAD STE 185 MIDLAND, MI 48640	09/23/2020 BD Payment Refund	09/30/2020	30.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
826480								
19124	MIRACLE RECREATION EQUIPMENT 9020 PAYSHERE CIRCLE CHICAGO, IL 60674	09/08/2020 SWING REPLACEMENT FOR TEXAS DRI	10/08/2020	1,100.00 LINDA	0.00	Paid	Y 09/08/2020	Paper Check
	101-691-930.000	MAINTENANCE - PARK		1,100.00				
1453								
19165	MOLNAR CONSTRUCTION 10061 WEST V AVENUE SCHOOLCRAFT, MI 49087	09/18/2020 SATURDAY BURIAL	10/07/2020	450.00 LINDA	0.00	Paid	Y 09/18/2020	Paper Check
	101-276-703.000	SEXTON FEES		450.00				
57003+								
19129	PREIN & NEWHOF ENGINEERIN 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525	09/09/2020 ENGINEERING FEES	09/25/2020	33,081.19 LINDA	0.00	Paid	Y 09/09/2020	Paper Check
	101-209-834.000	SPLITS & DEED		2,662.50				
	101-805-900.000	PRINTING AND PUBLISHING		20.50				
	101-805-235.000-14-11	LAKE COVE		120.25				
	280-000-820.000	ENGINEERING FEES		8,486.55				
	101-805-235.000-19-08	REDWOOD SEU		2,060.95				
	101-805-827.000	PLANNING SERVICE FEES		192.00				
	296-000-820.000	ENGINEERING FEES		240.25				
	101-805-235.000-19-09	BRONSON 9TH STREET		76.50				
	296-000-970.000	SAW EXPENSES		19,221.69				
00021583								
19178	RADABAUGH KURT & DEBORAH 8448 S 10TH ST KALAMAZOO, MI 49009-8975	09/23/2020 BD Payment Refund	09/30/2020	30.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
2098								
19127	RESTORATIVE LAKE SCIENCES, LLC 18406 WEST SPRING LAKE ROAD SPRING LAKE, MI 49456	09/11/2020 CROOKED LAKE SAD#1	09/25/2020	3,191.75 LINDA	0.00	Paid	Y 09/11/2020	Paper Check
	835-000-820.000	ENGINEERING FEES		3,191.75				
7003								
19128	RESTORATIVE LAKE SCIENCES, LLC 18406 WEST SPRING LAKE ROAD SPRING LAKE, MI 49456	09/11/2020 EAGLE LAKE SAD #1	09/25/2020	1,750.00 LINDA	0.00	Paid	Y 09/11/2020	Paper Check
	830-000-820.000	ENGINEERING FEES		1,750.00				

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnlized Post Date	Pay By
GL Distribution								
00021501								
19175	RHODES WILLIAM & LYNDA 8226 W Q AVE KALAMAZOO, MI 49009-8977	09/23/2020 BD Payment Refund	09/30/2020	30.00 TRISH	0.00	Paid	Y 09/23/2020	Paper Check
	101-000-239.000	Affidavit Recording Fee		30.00				
296213								
19142	RIDGE NAPA AUTO PARTS 250 EAST CENTRE STREET PORTAGE, MI 49002	09/02/2020 BLISTER PACK CAPSULES	10/02/2020	39.94 LINDA	0.00	Paid	Y 09/02/2020	Paper Check
	206-000-934.000	VEHICLE MAINTENANCE - 1104		39.94				
353048								
19141	ROE-COMM, INC. 1400 RAMONA AVE. KALAMAZOO, MI 49002-3638	08/28/2020 VOLUME KNOB KIT	09/28/2020	25.10 LINDA	0.00	Paid	Y 08/28/2020	Paper Check
	206-000-935.000	ELECTRONICS		25.10				
FM PAV SEC DEP								
19135	SACKETT, KRISTEN 5275 W R AVE. SCHOOLCRAFT, MI 49087	09/15/2020	09/15/2020	100.00 LEANN	0.00	Paid	Y 09/15/2020	Paper Check
	101-000-240.000	FM SECURITY DEPOSIT REFUND 9/27/20		100.00				
FM SEC DEP								
19132	SMITH, MARGARET 4130 FIRESIDE PORTAGE, MI 49002	09/15/2020	09/15/2020	100.00 LEANN	0.00	Paid	Y 09/15/2020	Paper Check
	101-000-240.000	FM PAV SECURITY DEPOSIT REFUND 9/13/20		100.00				
FM PAV SEC DEP								
19159	SOUHA, RASHEED 6787 TIGER LILY DRIVE KALAMAZOO, MI 49009	09/17/2020	09/17/2020	100.00 LEANN	0.00	Paid	Y 09/17/2020	Paper Check
	101-000-240.000	FM PAV SECURITY DEPOSIT REFUND		100.00				
3455770067								
19130	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/02/2020 OFFICE SUPPLIES	10/02/2020	56.99 LINDA	0.00	Paid	Y 09/02/2020	Paper Check
	101-260-728.000	OFFICE SUPPLIES		56.99				
3455836632								
19151	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/03/2020 ELECTRONICS	10/03/2020	57.58 LINDA	0.00	Paid	Y 09/03/2020	Paper Check
	206-000-935.000	ELECTRONICS		57.58				
3455686644								
19152	STAPLES PO BOX 660409	09/01/2020 TOOLS	10/01/2020	37.49 LINDA	0.00	Paid	Y 09/01/2020	Paper Check

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnalized Post Date	Pay By
	GL Distribution DALLAS, TX 75266-0409							
	206-000-750.000	TOOLS & EQUIPMENT		37.49				
3456026066								
19154	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/05/2020 6 DRAWER ORGANIZER	10/05/2020	37.18 LINDA	0.00	Paid	Y 09/05/2020	Paper Check
	206-000-931.000	BUILDING MAINTENANCE		37.18				
3455686641								
19155	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/01/2020 MONITOR CABLE	10/01/2020	25.18 LINDA	0.00	Paid	Y 09/01/2020	Paper Check
	206-000-935.000	ELECTRONICS		25.18				
3455686642								
19156	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/01/2020 SEWEDRIVER SET	10/01/2020	11.69 LINDA	0.00	Paid	Y 09/01/2020	Paper Check
	206-000-750.000	TOOLS & EQUIPMENT		11.69				
3455686639								
19157	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	09/01/2020 ADAPTOR/DISPLAY PORT	10/01/2020	85.04 LINDA	0.00	Paid	Y 09/01/2020	Paper Check
	206-000-935.000	ELECTRONICS		85.04				
SEPT 2020								
19137	TED GRUIZENGA, INC. P.O. BOX 19635 KALAMAZOO, MI 49019	09/15/2020 ASSESSMENT SERVICES	09/27/2020	7,000.00 LINDA	0.00	Paid	Y 09/15/2020	Paper Check
	101-209-703.000	SALARIES		5,180.00				
	101-209-955.100	PARCEL REVIEW		1,820.00				
46813								
19144	TEXAS CORNERS CLEANERS 6975 WEST Q AVENUE #111 KALAMAZOO, MI 49009	09/01/2020 STATEMENT	10/01/2020	73.08 LINDA	0.00	Paid	Y 09/01/2020	Paper Check
	206-000-956.000	MISCELLANEOUS		73.08				
AUGUST 2020								
19145**	TEXAS CORNERS HARDWARE 7129 WEST Q AVENUE KALAMAZOO, MI 49009	09/01/2020 STATEMENT	10/01/2020	99.46 LINDA	0.00	Paid	Y 09/01/2020	Paper Check
	101-265-931.000	BUILDING MAINTENANCE		9.99				
	206-000-740.000	OPERATING SUPPLIES		4.72				
	101-265-931.000	BUILDING MAINTENANCE		42.97				
	206-000-933.000	EQUIPMENT MAINTENANCE		3.85				
	206-000-931.000	BUILDING MAINTENANCE		17.97				

Inv Num Inv Ref#	Vendor Address	Inv Date Description	Due Date	Inv Amt Entered By	Amt Due	Status	Jrnalized Post Date	Pay By
-----								
	GL Distribution							
	101-691-930.000	MAINTENANCE - PARK		19.96				
	206-000-933.000	EQUIPMENT MAINTENANCE		3.85				
	206-000-933.000	EQUIPMENT MAINTENANCE		(3.85)				
-----								
SEPT 2020								
19181	U.S. POSTAL SERVICE	09/24/2020	10/15/2000	8,000.00	0.00	Paid	Y	Paper Check
	CMRS-PB	POSTAGE REFILL		LINDA			09/24/2020	
	PO BOX 0566							
	CAROL STREAM, IL 60132-0566							
	101-191-727.000	POSTAGE		8,000.00				
-----								
1738350								
19125	VRC COMPANIES LLC	08/31/2020	10/08/2020	117.12	0.00	Paid	Y	Paper Check
	DEPT 5874	RECORD STORAGE		LINDA			08/31/2020	
	PO BOX 11407							
	BIRMINGHAM, AL 35246-5874							
	101-260-730.000	RECORD STORAGE/DESTRUCTION		23.42				
	249-371-730.000	RECORD STORAGE		93.70				
-----								
11224091								
19138	XEROX CORPORATION	09/01/2020	09/27/2020	420.38	0.00	Paid	Y	Paper Check
	PO BOX 802555	COPY MACHINE LEASE		LINDA			09/01/2020	
	CHICAGO, IL 60680-2555							
	206-000-900.000	PRINTING AND PUBLISHING		155.99				
	101-260-728.000	OFFICE SUPPLIES		264.39				
-----								
# of Invoices:	58	# Due: 0	Totals:	146,495.35	0.00			
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00			
Net of Invoices and Credit Memos:				146,495.35	0.00			
* 2 Net Invoices have Credits Totalling:				(8.80)				
--- TOTALS BY BANK ---								
41210	GEN	PNC		146,495.35				
41210	Kal County Treasurer		451.06					
41211	Bertolino Vincent		300.00					
41212	Travis Lambert		300.00					
41213	Young, Carrie		770.19					
41214	Kalamazoo Bicycle Club		100.00					
14215	Irment, Meagan		100.00					
41021	Voya		2,846.66					
EFT459	Federal Withholding		10,047.34					
EFT460	State of Michigan - Withholding		3,327.96					
41222	Kal County Treasurer		302.94					
			<u>18,546.15</u>					
				<u>18,546.15</u>				
				<b>165,041.50</b>				

09/15/2020

Check Register Report For Texas Charter Township  
 For Payroll ID: 480 Check Date: 09/17/2020 Pay Period End Date: 09/12/2020

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/17/2020	GEN	DD8940	BANAS, ANTHONY W	2,461.50	0.00	1,840.23	Cleared
09/17/2020	GEN	DD8941	BERTOLINO, VINCENT F	18.68	0.00	17.25	Cleared
09/17/2020	GEN	DD8942	BEUTEL, EMILY R	1,725.91	0.00	1,151.63	Cleared
09/17/2020	GEN	DD8943	DAWSON, MATTHEW GH	2,546.13	0.00	1,877.07	Cleared
09/17/2020	GEN	DD8944	JOHNSTON, JULIE A	2,884.62	0.00	2,100.81	Cleared
09/17/2020	GEN	DD8945	KERR, LINDA M	2,692.31	0.00	1,799.95	Cleared
09/17/2020	GEN	DD8946	KOERNER, LEANN M	2,090.33	0.00	1,660.86	Cleared
09/17/2020	GEN	DD8947	KOOP, DONALD C	2,174.85	0.00	1,745.02	Cleared
09/17/2020	GEN	DD8948	LOHRBERG II, ROBERT E	445.78	0.00	382.72	Cleared
09/17/2020	GEN	DD8949	MACLEOD, IAN R	2,284.33	0.00	1,704.02	Cleared
09/17/2020	GEN	DD8950	MARKUS, NATHAN D	1,125.71	0.00	910.86	Cleared
09/17/2020	GEN	DD8951	MCGREW, RICHARD A	2,973.85	0.00	2,155.05	Cleared
09/17/2020	GEN	DD8952	MILLER, JENNIE L	2,090.89	0.00	1,626.25	Cleared
09/17/2020	GEN	DD8953	MILLER, MICHAEL D	192.49	0.00	169.58	Cleared
09/17/2020	GEN	DD8954	PEARSON, JAMES A	130.79	0.00	120.78	Cleared
09/17/2020	GEN	DD8955	ROBERTS, PATRICIA L	2,692.31	0.00	1,173.34	Cleared
09/17/2020	GEN	DD8956	RYDER, DAVID C	686.40	0.00	567.76	Cleared
09/17/2020	GEN	DD8957	SHOEMAKER, CHARLES R	355.00	0.00	292.76	Cleared
09/17/2020	GEN	DD8958	SIMONDS, DONALD L	584.90	0.00	513.06	Cleared
09/17/2020	GEN	DD8959	SMITH, KRISTEN J	476.43	0.00	439.99	Cleared
09/17/2020	GEN	DD8960	ST.CLAIR, AARON M	56.05	0.00	49.38	Cleared
09/17/2020	GEN	DD8961	STUBBS, JOHN A	280.89	0.00	247.47	Cleared
09/17/2020	GEN	DD8962	TACKETT, CHAD MJ	2,677.50	0.00	1,798.38	Cleared
09/17/2020	GEN	DD8963	VANDERWIJERE, JULIE M	3,440.12	0.00	2,688.05	Cleared
09/17/2020	GEN	DD8964	WHATELY, JAMES W	681.97	0.00	564.28	Cleared
09/17/2020	GEN	DD8965	WHEELER, ABIGAIL K	600.00	0.00	516.29	Cleared
09/17/2020	GEN	DD8966	WHEELER, ABIGAIL K	509.13	0.00	429.28	Cleared
09/17/2020	GEN	DD8967	WILLIAMS, JAMES L	929.86	0.00	757.89	Cleared
Totals:				39,808.73	0.00	29,300.01	
Total Physical C							
Total Check Stu 28							

**CASH ALLOCATION BY FINANCIAL INSTITUTION**

**MONTH ENDING 8/31/2020**

Financial Institution	CDs	CASH	TOTALS	% OF TOTAL-POOLED
ADVIA Credit Union	\$ 1,575,427.09	\$ 18,926.62	\$ 1,594,353.71	16.69%
Chemical Bank	\$ 935,231.50	\$ 144,478.60	\$ 1,079,710.10	11.30%
Consumers Credit Union	\$ 311,321.20	\$ 32,290.06	\$ 343,611.26	3.60%
First National Bank of Michigan	\$ 892,062.76	\$ -	\$ 892,062.76	9.34%
First National Bank of Michigan-CDARS	\$ 256,045.61	\$ 713.76	\$ 256,759.37	2.69%
Mercantile Bank	\$ 250,000.00		\$ 250,000.00	2.62%
Michigan Class Investment Pool	\$ -	\$ 3,024,670.51	\$ 3,024,670.51	31.67%
Southern Michigan Bank & Trust	\$ 1,027,218.50	\$ -	\$ 1,027,218.50	10.75%
<b>SUB-TOTAL</b>	<b>\$ 5,247,306.66</b>	<b>\$ 3,221,079.55</b>	<b>\$ 8,468,386.21</b>	<b>88.66%</b>
PNC Bank (4)	\$ -	\$ 1,076,797.71	\$ 1,076,797.71	11.27%
PNC Bank-HRA	\$ -	\$ 6,399.26	\$ 6,399.26	0.07%
<b>TOTAL POOLED FUNDS</b>	<b>\$ 5,247,306.66</b>	<b>\$ 4,304,276.52</b>	<b>\$ 9,551,583.18</b>	<b>100.00%</b>
TAX FUND (703) CASH-PNC (3)	\$ -	\$ 1,317,417.44	\$ 1,317,417.44	
TRUST & AGENCY FUND (701) CASH-PNC includes Farmers Mkt Bridge Cards	\$ -	\$ 9,042.55	\$ 9,042.55	
<b>TOTAL CASH BY FINANCIAL INSTITUTION</b>	<b>\$ 5,247,306.66</b>	<b>\$ 5,630,736.51</b>	<b>\$ 10,878,043.17</b>	

**CASH ALLOCATION BY FUND**

**FROM 01/01/2020 THROUGH 08/31/2020**

**CALENDAR YEAR-END PRE-AUDIT**

Fund	Description	Beginning Balance 1/01/2020	Total Debits	Total Credits	Ending Balance 8/31/2020
101	GENERAL FUND	\$ 2,992,777.01	\$ 7,475,423.92	\$ 6,195,022.48	\$ 4,273,178.45
206	FIRE FUND	\$ 420,252.44	\$ 457,688.01	\$ 510,790.75	\$ 367,149.70
246	CAPITAL IMPROVEMENT FUND	\$ 348,547.46	\$ 51,005.34	\$ 145,235.92	\$ 254,316.88
249	INSPECTION FUND	\$ 139,709.49	\$ 123,174.06	\$ 139,234.87	\$ 123,648.68
255	CCTA SPECIAL ASSESSMENT DISTRICT	\$ 11,559.66	\$ 8,659.90	\$ 11,587.41	\$ 8,632.15
280	FLOOD FUND	\$ 519,301.04	\$ 442,149.23	\$ 506,263.00	\$ 455,187.27
296	SPECIAL SEWER	\$ 1,404,662.75	\$ 1,266,652.47	\$ 1,210,928.66	\$ 1,460,386.56
297	WATER CONNECTION FUND	\$ 498,211.09	\$ 28,458.58	\$ 1,877.15	\$ 524,792.52
406	FIRE CAPITAL PROJECTS FUND	\$ 697,234.29	\$ 611,107.87	\$ 606,316.50	\$ 702,025.66
426	MDNR LAND & WATER GRANT- 6TH ST PARK	\$ 340,733.84	\$ 172.88	\$ 228,685.10	\$ 112,221.62
449	BUILDING DEPT CAPITAL PROJECTS	\$ 271,091.13	\$ 2,315.36	\$ 5,000.00	\$ 268,406.49
494	DOWNTOWN DEVELOPMENT AUTHORITY	\$ 101,421.48	\$ 147,717.62	\$ 97,184.47	\$ 151,954.63
701	CUSTODIAL ACCOUNT (formerly Trust & Agency)	\$ 5,584.17	\$ 38,078.00	\$ 34,619.62	\$ 9,042.55
703	TAX FUND	\$ 9,337,745.16	\$ 16,489,788.46	\$ 24,510,116.18	\$ 1,317,417.44
810	N.EAGLE LAKE DRIVE SAD	\$ 5,305.22	\$ 2,343.68	\$ 1,549.45	\$ 6,099.45
811	TREASURE ISLAND SAD FUND	\$ 2,759.06	\$ 3,365.21	\$ 2,572.95	\$ 3,551.32
812	ROAD MAINTENANCE FUND	\$ 51,759.13	\$ 381,950.14	\$ 97,646.79	\$ 336,062.48
820	TEXAS CORNERS CORRIDOR & PATHWAY E	\$ 13,635.90	\$ 12,130.39	\$ 25,940.08	\$ (173.79)
830	EAGLE LAKE SPECIAL ASSESSMENT	\$ 126,549.01	\$ 66.29	\$ 10,865.65	\$ 115,749.65
832	EAGLE LAKE SAD #2	\$ 51,641.88	\$ 78,221.84	\$ 37,220.45	\$ 92,643.27
835	CROOKED LAKE SPECIAL ASSESSMENT	\$ 139,746.67	\$ 72.91	\$ 17,877.20	\$ 121,942.38
840	CROOKED LAKE SAD #2	\$ 33,811.11	\$ 53,686.04	\$ 2,369.87	\$ 85,127.28
861	LIGHTING FUND	\$ 41,237.95	\$ 133,334.78	\$ 85,892.20	\$ 88,680.53
	<b>TOTAL - ALL FUNDS</b>	<b>\$ 17,555,276.94</b>	<b>\$ 27,807,562.98</b>	<b>\$ 34,484,796.75</b>	<b>\$ 10,878,043.17</b>
Fund	Description	1/1/2020	Debits	Credits	8/31/2020

Discrepancy - Cash by Bank vs. Cash by Fund<sup>1</sup> \$ -

**CHARTER TOWNSHIP OF TEXAS, KALAMAZOO COUNTY  
 SUMMER 2020 TAX COLLECTION PROGRESS  
 THROUGH SEPTEMBER 15, 2020  
 SUMMER TAXES DUE WITHOUT INTEREST 9/14/2020**

SUMMER Tax TOTAL TO COLLECT - 2020 vs. 2019		
2020	2019	increase / (decrease)
\$ 10,211,125.39	\$ 9,893,330.85	3.21%

SUMMER TAX COLLECTED AS OF SEPTEMBER 15TH - 2020 vs. 2019		
2020	2019	increase / (decrease)
\$ 9,810,441.34	\$ 8,765,361.13	11.92%

% COLLECTED AS OF SEPTEMBER 15TH - 2020 vs. 2019		
2020	2019	increase / (decrease)
96.08%	88.60%	7.48%

SUMMER TAX REMAINING TO COLLECT AS OF SEPTEMBER 15TH - 2020 vs. 2019		
2020	\$ 408,684.40	% TO COME FROM ESCROW ACCOUNTS
WITH MORTGAGE CODE	WITHOUT MORTGAGE CODE	
\$ 61,789.24	\$ 346,895.16	15.12%
66 Bills to Collect-Escrow	242 Bills to Collect-Individuals	308 Total bills to collect
ORIGINAL # OF 2020 PARCELS TO COLLECT		6,600



7110 West Q Avenue  
Kalamazoo, MI 49009  
Ph: 269-375-1591  
www.texastownship.org

## **CHARTER TOWNSHIP OF TEXAS, COUNTY OF KALAMAZOO, MICHIGAN**

### **NOTICE OF PUBLIC HEARING AND ELECTRONIC MEETING PUBLIC ROAD AND BRIDGE IMPROVEMENTS ASSESSMENT DISTRICT NO. 1**

**NOTICE IS HEREBY GIVEN** that the Township Board of the Charter Township of Texas, Kalamazoo County, Michigan, has determined to undertake the construction, improvement, and maintenance of public roads and bridges within the Township (“the Improvements”), located within a special assessment district tentatively designated as the Public Road and Bridge Improvements Special Assessment District No. 1 (the “District”), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended.

#### **DESCRIPTION OF PROPOSED TOWNSHIP-WIDE SPECIAL ASSESSMENT DISTRICT**

The Township Board has tentatively determined that all or part of the cost of the Improvements will be specially assessed against all improved or vacant buildable residential parcels (including all residential units), all improved or vacant buildable commercial parcels, all improved or vacant buildable industrial parcels, and all agricultural parcels within the jurisdictional boundaries of the Township, except for (a) any unit or parcel that is exempt by law from paying special assessments and, (b) any commercial or industrial parcels with primary access from Beatrice Drive, Corporate Woods Drive, International Drive, and Financial Parkway. For purposes of the District, “residential unit” includes each unit in multiple-family dwellings, apartments, condominiums and townhouses, and includes each pad in a mobile home or manufactured housing community.

**TAKE NOTICE** that the Township Board of the Charter Township of Texas will hold a public hearing at a meeting of the Township Board on **October 5, 2020, at 6:00 p.m.**, to hear and consider any objections to the proposed Improvements, the District and all other matters relating to the Improvements and the District.

**TAKE NOTICE** that the meeting and public hearing **will only be held electronically for public participation** pursuant to the Open Meetings Act and Governor Whitmer’s Executive Order 2020-154. The Township is holding the meeting and public hearing by electronic means only because of the capacity restrictions and social distancing requirements set forth in Executive Order 2020-176. The public may listen to and participate in the meeting and public hearing electronically by video or telephone conference using the following information:

**Online Meeting Link: <https://us02web.zoom.us/j/87973592628>**

**OR, dial in using your telephone: 312-626-6799**

**Meeting/Conference ID: 879 7359 2628**

Written comments also be may submitted in advance to Linda Kerr, Township Clerk, at [lkerr@texastownship.org](mailto:lkerr@texastownship.org). Persons with disabilities may participate in the meeting through the methods set forth above. Individuals with disabilities requiring auxiliary aids or services to attend electronically should notify the Township Clerk at (269) 375-1591 within a reasonable time in advance of the meeting.

**TAKE FURTHER NOTICE** that preliminary plans and estimates of cost for the Improvements are on file with the Township Clerk for public examination. **PROPERTY WILL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST WILL NOT BE INCREASED BY MORE THAN 10% WITHOUT FURTHER NOTICE AND PUBLIC HEARING.**

This Notice was authorized by the Township Board of the Charter Township of Texas.

- Linda Kerr, Texas Township Clerk



**BOARD AGENDA ITEM**

**BOARD MEETING DATE:** Monday, September 28, 2020

**DEPARTMENT/COMMITTEE:** Treasurer’s Department

**SUBJECT:** Deputy Treasurer Wage – Merit Increase

**SPECIFIC ACTION REQUESTED:** Approve Hourly increase to Deputy Treasurer Wages

**TIME FRAME:** Effective pay-period beginning September 28, 2020

**FUNDING SOURCE:** General Fund – Department Treasurer – 101-253

**IS THIS A BUDGETED ITEM?** No **Account # (if known): 101-253-704.000**

**NEW OR RENEWAL?** New

**OTHER PERTINENT INFORMATION:**

I am requesting the Board approve a wage increase for Deputy Treasurer Leann Koerner. Leann currently earns \$21.0627/hour and I am asking you to approve an increase to \$21.50, an increase of \$.437/hour; \$17.48/week; or \$908.96/year. On Jan. 1, 2020 Leann received a 1.9% COLA increase as did all employees; in Leann’s case this equated to \$.39/hour (an \$811.20/year increase).

Since returning to work after the COVID shutdown, Leann has assumed many of the responsibilities that were assigned to the Assessor’s assistant in addition to those she had previously been doing. Leann has recently completed the task of scanning all sewer and water connection documents going back to 1995; then attached and recorded the property’s sewer & water status in the Building Department records. She is also assisting the Deputy Clerk with Farmers Market vendor payments and records.

She treats all visitors and callers with respect. Leann met the work challenges of the last few months with willingness and compassion.

The deputy treasurer pay range approved in the fall of 2017 was \$19.00 to \$23.00. Leann’s new hourly wage, if approved, falls well within that range. For reference other support staff hourly wage ranges from \$18.62 to \$24.00. Both the Deputy Treasurer and Deputy Clerk receive an annual salary of \$5,000 for serving as Deputy which equates to an additional \$2.404/hour.

Thank you for your consideration.

**PERSON SUBMITTING:** Treasurer Trish Roberts, Clerk Linda Kerr, Superintendent VanderWiere

<u>For Board Use Only:</u>					
This requires <b>voice vote:</b>			This requires <b>roll-call vote:</b>		
Yes	No		Yes	No	
Hinkle_____	Kerr_____	Roberts_____	Mazer _____	Boven_____	Loeks_____ Brown_____



## BOARD AGENDA ITEM

**BOARD MEETING DATE:** Monday, September 28, 2020

**DEPARTMENT/COMMITTEE:** Building Department

**SUBJECT:** Building Assistant Wage – Merit Increase

**SPECIFIC ACTION REQUESTED:** Approve Hourly increase to Building & Zoning Assistant Wages

**TIME FRAME:** Effective pay-period beginning September 28, 2020

**FUNDING SOURCE:** Building Fund – Building Assistant – 249-371  
General Fund-Zoning – 101-805

**IS THIS A BUDGETED ITEM?** No      **Account #** (if known): 249-371-705.000  
101-805-703.300

**NEW OR RENEWAL?** New

### OTHER PERTINENT INFORMATION:

I am requesting the Board approve a wage increase for Building & Zoning Assistant Jennie Miller. Jennie currently earns \$24.00/hour and I am requesting the Board approve an increase to \$24.43, an increase of \$.43/hour; \$17.20/week; or \$894.40/year. On Jan. 1, 2020 Jennie received a 1.9% COLA increase as did all employees; in Jennie's case this equated to \$.45/hour (a \$936/year increase).

Since returning to work after the COVID shutdown, Jennie has stepped up to assist her co-workers filling gaps created by being short-staffed. Her extra efforts were very much appreciated during the busy election season. Jennie introduced Texas Township's very own Customer Service Window-a useful and amusing answer to doing business while adhering to social distancing.

She treats all visitors and callers with the utmost respect and provides exceptional service to all people contacting the township office. Jennie's kindness extends to all around her including those just met.

In June 2018 Jennie Miller was hired with many years of applicable experience. The Building & Zoning Assistant starting wage April 2018 was \$23.00/hour. For reference other full-time office support staff hourly wage ranges from \$18.62 to \$21.60.

Thank you for your consideration.

**PERSON SUBMITTING:** Treasurer Trish Roberts, Clerk Linda Kerr, Superintendent VanderWiere

#### For Board Use Only:

This requires <b>voice vote:</b>	Yes	No	This requires <b>roll-call vote:</b>	Yes	No	
Hinkle_____	Kerr_____	Roberts_____	Mazer _____	Boven_____	Loeks_____	Brown_____



## BOARD AGENDA ITEM

**BOARD MEETING DATE:** September 28, 2020

**DEPARTMENT/COMMITTEE:** Road Committee

**SUBJECT:** O Avenue Road Project

**SPECIFIC ACTION REQUESTED:** **Approve Additional 2020 Road Project on O Avenue But Deferring Payment Until 2021.**

**TIME FRAME:** ASAP

**FUNDING SOURCE:** Fund 812

**IS THIS A BUDGETED ITEM?** **NO** **Account # (if known): Fund 812**

**NEW OR RENEWAL?** New

**OTHER PERTINENT INFORMATION:** O Avenue between 6<sup>th</sup> Street and 4<sup>th</sup> Street has been closed due to flooding for approximately 2 years. The water has receded to the point that RCKC is recommending a road project so that the road can be opened back up. While the road level has been raised up, there is no guarantee that it will not flood again, however it will be approximately 1 ft. higher than the highest level of the water.

The attached estimate is \$190,531 and is only for the base course of asphalt. This estimate includes the two sections of O Avenue that were flooded. RCKC will recommend that this project be approved for deferment to 2021. We would need to add the final course in 2021 and RCKC is working on two estimates for the final course. They are recommending a final course for the complete section of O Avenue between 6<sup>th</sup> Street and 4<sup>th</sup> Street, which is 1 mile and they will provide an estimate for the final course of the two sections.

**PERSON SUBMITTING:** Superintendent Julie VanderWiere

**For Board Use Only:**

This requires **voice vote:** Yes No                      This requires **roll-call vote:** Yes No

Hinkle\_\_\_\_\_ Kerr\_\_\_\_\_ Roberts\_\_\_\_\_ Mazer \_\_\_\_\_ Boven\_\_\_\_\_ Loeks\_\_\_\_\_ Brown\_\_\_\_\_



**LOCAL ROAD CONTRACT**

THIS CONTRACT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the Board of County Road Commissioners of the County of Kalamazoo, hereinafter referred to as the "RCKC" and the **Township of Texas**, Kalamazoo County, Michigan, hereinafter referred to as the "Township" for the purpose of fixing the rights and obligations of the parties and agreeing to the design/construction engineering and/or construction of certain improvements on county roads within the Township, hereinafter referred to as "Project".

WITNESSETH: WHEREAS, Section 20 of Act 51 of the Public Acts of 1951, as amended, authorizes Township Boards to appropriate general fund monies and to pay the same into the county road fund of the county for the maintenance and/or improvement of county roads within the Township, pursuant to an agreement between the Township and the RCKC; and

WHEREAS, it is mutually agreed between the RCKC and the Township that certain improvements are necessary on the county road system within the Township.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual undertakings of the parties in conformity with the applicable state laws, it is agreed:

1. The RCKC and Township agree that the scope of the work to be performed for the Project(s) identified is based on cost estimates and contingent upon how unexpected field issues are addressed. The RCKC, shall administer the Local Road Contract. The RCKC shall oversee design/construction engineering and/or construct or cause to be constructed the following road improvements:

**O Avenue** - 350' west of Glenwynd Drive to 800' west of Glenwynd Drive, **O Avenue** - 2,300' west of Glenwynd Drive to 2,800' west of Glenwynd Drive; *Road Grade Lift, HMA Base Paving*

**Project Estimate: \$190,531**                      **Work Order # \_\_\_\_\_**  
(to be assigned)

- 2. The detailed estimate(s) of the cost of the Project(s) is attached hereto and incorporated herein.
- 3. The terms and provisions of the RCKC policies, including those provided in the annual RCKC local road information packet, are deemed to be a part of and included in this Local Road Contract as though fully set forth herein.
- 4. The RCKC shall provide progress billing and shall make available the accounting to the Township in accordance with the following schedule of the LOCAL ROAD CONTRACT:

Total Project Estimate(s)	<b>\$190,531</b>
Participation Funds (to extent available)	<b>\$0.00</b>
Total Township Share	<b>\$190,531</b>

- 5. General Provisions:
  - A. This Local Road Contract contains all of the terms and conditions of the contractual relationship between the parties relating to the Project(s), and no amendments or additions to this Local Road Contract shall be binding unless they are in writing and signed by both parties. This Agreement, including all attachments, supersedes all prior oral and written and all contemporaneous oral negotiations, commitments and understandings of the parties.
  - B. This Local Road Contract shall be binding on the parties, their legal representatives, successors, and assigns.
  - C. The headings of this Local Road Contract are for convenience only and in no way define, limit, or describe the scope or intent of this Local Road Contract or any of its sections, nor do they in any way affect this Local Road Contract.

- D. Any notice required or permitted to be given under this Local Road Contract shall be sufficient if it is in writing and if it is sent by email, or registered mail or certified mail, and return receipt requested to the **Township of Texas** mailing address.
- E. This Local Road Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan.
- F. The invalidity of all or any part of any sections, subsections, or paragraphs of this Local Road Contract shall not invalidate the remainder of this Local Road Contract or the remainder of any paragraph or section not invalidated unless the elimination of such subsections, sections, or paragraphs shall substantially defeat the intents and purposes of the parties.
6. This Local Road Contract shall become binding on the parties hereto and be of full force and effect upon the signing thereof by the duly authorized officials of the Township and of the RCKC.
  7. The Township will be notified and agrees to authorize the Board to proceed with the award of the bids to the lowest responsive and responsible bidder unless advised in writing (by the appropriate township official by no later than the day before the Board meeting) that due to the cost of the project(s) with overhead, the cost exceeds the local road contract and therefore the township requests not to make the award to the bidder.
  8. The maximum cost to the township for the Project(s) is the amount itemized as the estimated project(s) cost on the Local Road Contract.
  9. The estimated Project(s) cost shall include all labor, materials, equipment and contractor costs anticipated to be incurred in the project(s) by the Board. These items shall, in turn, include all indirect and administrative costs chargeable to the Project(s).
  10. The parties hereto agree that, when and where applicable, they will comply with Executive Order 11246, Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (all of the foregoing as amended) and the applicable portions of the Michigan Elliott-Larsen Civil Rights Act and Michigan Persons with Disabilities Civil Rights Act, as well as any implementing rules and regulations. Specifically, contractors and sub-contractors are required not to discriminate against any employee or applicant for employment with respect to such person's hire, tenure, terms, conditions or privileges of employment because of such person's race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability, or protected veteran status. Breach of this provision may be regarded as a material breach of the contract or purchasing agreement, and handled accordingly. Further, any violation of this provision may be separately addressed in accordance with the foregoing laws.
  11. The Board shall upon reasonable notification make available in their office to representatives of the Township all records concerning the project(s) for review.

IN WITNESS WHEREOF, the parties hereto have caused this Local Road Contract to be executed on the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF KALAMAZOO

TOWNSHIP OF TEXAS

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Township Official

Date \_\_\_\_\_

Date \_\_\_\_\_



Date Prepared: 9/23/20  
 Township: Texas  
 Location: **O Avenue** - 350' west of Glenwynd Drive to 800' west of Glenwynd Drive, **O Avenue** - 2,300' west of Glenwynd Drive to 2,800' west of Glenwynd Drive  
 Project Description: Road Grade Lift, HMA Base Paving  
 Estimator: Bill Oxx  
 Length: 0.18 miles

Total Area	Length	Width	Conv Factor
2,322	950	22	9
	0	0	
	0	0	
	0	0	

Description of charge	Application Rate	Estimated Quantities	Units of measure	Estimated Unit Cost	Estimated Total	Notes
Pavement Marking		1	lump	1,000.00	1,000.00	
Culvert Replacement	CMP 1 @ 12"X40'	40	feet	50.00	2,000	
Culvert Replacement	CMP 1 @ 15"X30'	30	feet	50.00	1,500	
Culvert Replacement	CMP 1 @ 2'X40'	40	feet	50.00	2,000	
Guardrail		1	lump	63,250.00	63,250	
Culvert Replacement	CMP 1 @ 2'X50'	50	feet	50.00	2,500	
Culvert Replacement	CMP 2 @ 12"X24'	48	feet	50.00	2,400	
Erosion Control		1	lump	2,500.00	2,500	
Used Guard Rail		400	feet	4.00	1,600	install under new guardrail to retain aggregate
9A Aggregate	varies 0-30" depth	1500	ton	21.56	32,340.00	
21AA Aggregate	12" depth	1000	ton	15.50	15,500.00	
Rip Rap Stone 8" +		800	ton	65.00	52,000.00	
Non-woven Geotextile Fabric	12' x 360' rolls	5	each	410.00	2,050.00	8 oz fabric
36A Modified HMA Base Course	250#/sq yd	350	ton	69.50	24,325.00	
Support Cable and Hardware	2000'	1	lump	2,500.00	2,500.00	
RCKC Equipment		150.00	hour	160.00	24,000.00	
RCKC Labor/Fringe		400.00	hour	35.00	14,000.00	
Project Restoration		1	lump	5,000.00	5,000.00	
<b>Estimated Total Cost</b>					<b>\$175,815</b>	
<b>Overhead Costs</b>				8.37%	<b>\$14,716</b>	
<b>Total Estimated Project Cost</b>					<b>\$190,531</b>	



**BOARD AGENDA ITEM**

**BOARD MEETING DATE:** Monday, September 28, 2020

**DEPARTMENT/COMMITTEE:** Treasurer Department

**SUBJECT:** Provide Information on initiation of new deposit procedure and payment options for our residents.

**SPECIFIC ACTION REQUESTED:** Approve Treasurer department moving forward with Deposit-On-Site and E Lockbox options for our residents.

**TIME FRAME:** October 2020

**FUNDING SOURCE:** Fund 101 General Fund

**IS THIS A BUDGETED ITEM?** No **Account # (if known):** 101-000-956.000

**NEW OR RENEWAL?** New

**OTHER PERTINENT INFORMATION:**

I would like to initiate Deposit-On-Site capabilities for the processing of all deposits made into the General Fund Operating Account, Tax Fund Account and Farmers Market Account. I have attached the overview from PNC Bank on the Scanner used for deposits; and the E-lockbox information.

We will purchase one, multi-feed scanner capable of processing 100 items per minute. The cash outlay will be ~\$800.00 and scanner should operate before replacement for about five years. Our monthly service fee will remain the same or be less during the two peak tax seasons. By scanning on-site, we will save many hours in travel and banking time. During the peak of the tax season, it has taken up to one hour each day for in-person deposits.

Adding E-lockbox as a receipting option allows a resident’s online generated payment from their bank, to be converted to an electronic transaction which means it will be received by the township same day, or next day. Currently those online generated payments create paper checks, which are mailed, and can take up to 10 days for delivery to the township office.

The E-lockbox option will require a \$75/month banking fee, and a charge of \$.16/item.

**PERSON SUBMITTING:** Treasurer Trish Roberts

<u>For Board Use Only:</u>					
This requires <b>voice vote</b> :			This requires <b>roll-call vote</b> :		
Yes	No		Yes	No	
Hinkle_____	Kerr_____	Roberts_____	Mazer _____	Boven_____	Loeks_____ Brown_____

**Deposit On-Site (desktop check scanning)**

- Fee: Last month you paid \$58.50 for check deposits. In comparison, the total fee would have been \$57 if you utilized DOS in place of branch deposits.
- One time scanner purchase fee with compatible scanners options listed below.

	Digital Check		Panini		Burroughs	
Single Feed Options	CX-30 NJ	 \$295.00	VisionOne NJ	 \$325.00	Micro Elite	 \$299.00
	CX-30 IJ	 \$339.00				
Multi- Feed Options	TS240-50 NJ	 \$555.00	VX50-100 IJ	 \$541.00	Merchant Elite	 \$499.00
	TS240-50 IJ	 \$604.00			55 DPM NJ	 \$499.00
	TS240-75 NJ	 \$665.00	VX75-100 IJ	 \$634.00	Professional Elite	 \$535.00
	TS240-75 IJ	 \$684.00			55 DPM IJ	 \$535.00
	TS240-100 IJ	 \$801.00 <small>*only available in IJ</small>	VX100-100 IJ	 \$760.00	Professional Elite	 \$659.00
				155 DPM IJ	 \$659.00	

**E-lockbox (converting online bill payments from residents to electronic transactions)**

- Fee: Monthly charge of \$75 and per item fee of 16 cents
- Connects with more than 99% of consumer bill-payment service providers and financial institutions to receive electronic bill payment
- Payment details made available from the originator include customer name, billing account number, amount paid, settlement date and a unique trace number.
- Payment details and remittance data are available after the daily collection process is completed, typically by 2:30 p.m. ET.
- Payments are filtered by the below
  - List of acceptable company names which is the first level of filtering for payments.
  - List of acceptable addresses to which customers send payments.
  - Account number masks, which are used to decline payments that will knowingly reject because of account number length and other items.

# Texas Township Fire Department



Kalamazoo, MI

## August 2020 Monthly Report

### INCIDENT COUNT

INCIDENT TYPE	# INCIDENTS
EMS	43
FIRE	30
<b>TOTAL</b>	<b>73</b>

### PATIENT CONTACTS

APPARATUS	TOTAL NUMBER OF PATIENT CONTACTS
1111	24
1104	0
1131	1
1121	0
<b>TOTAL</b>	<b>25</b>

### PRE-INCIDENT VALUE

\$195,000

### LOSSES

\$25,000

### MUTUAL AID

AID TYPE	TOTAL
Aid Given	6
Aid Received	2

### OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
1	1.37%

### LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

EMS	FIRE
6:43	8:43
<b>AVERAGE FOR ALL CALLS</b>	

### LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

EMS	FIRE
1:34	1:55
<b>AVERAGE FOR ALL CALLS</b>	

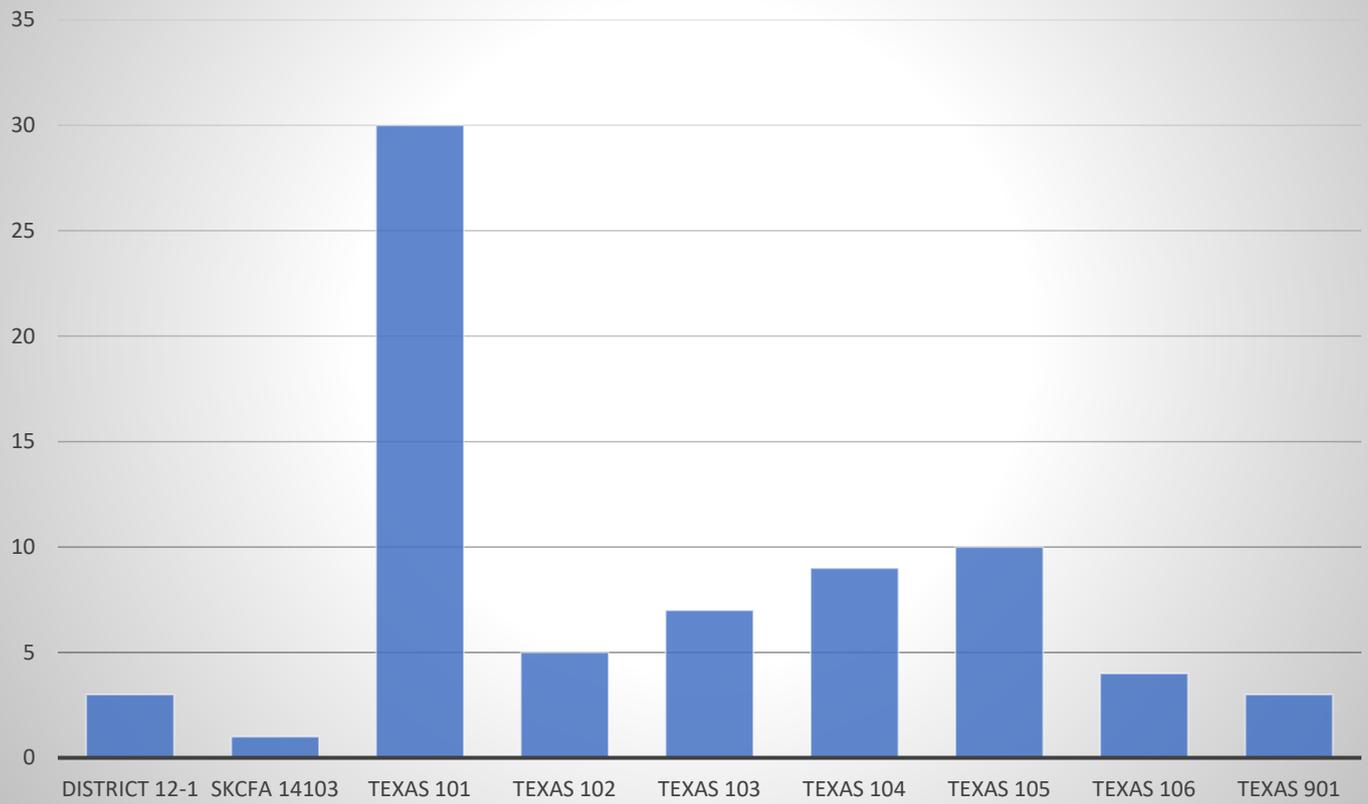
### AGENCY

Texas Township Fire Department

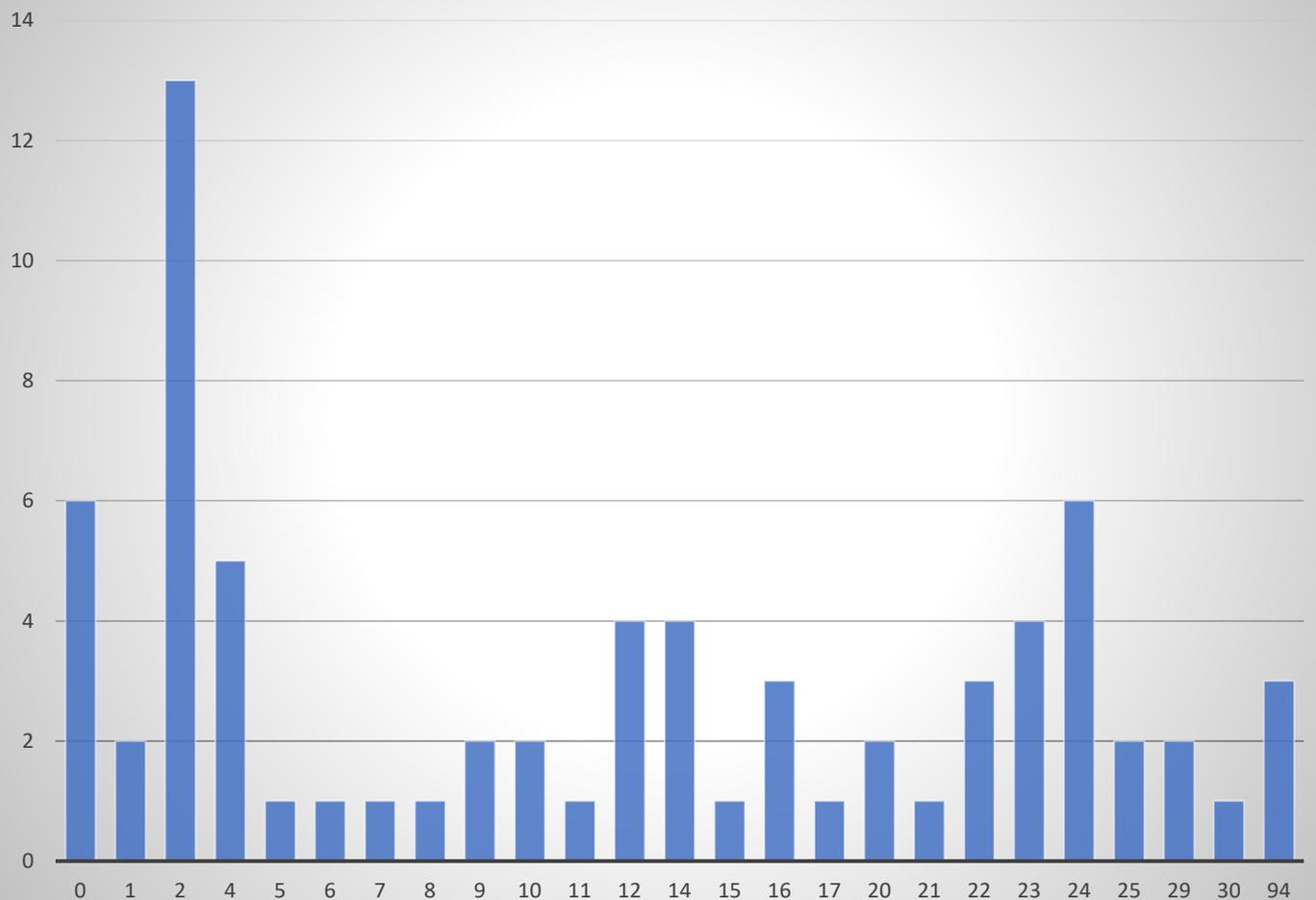
### AVERAGE TIME ON SCENE (MM:SS)

17:32

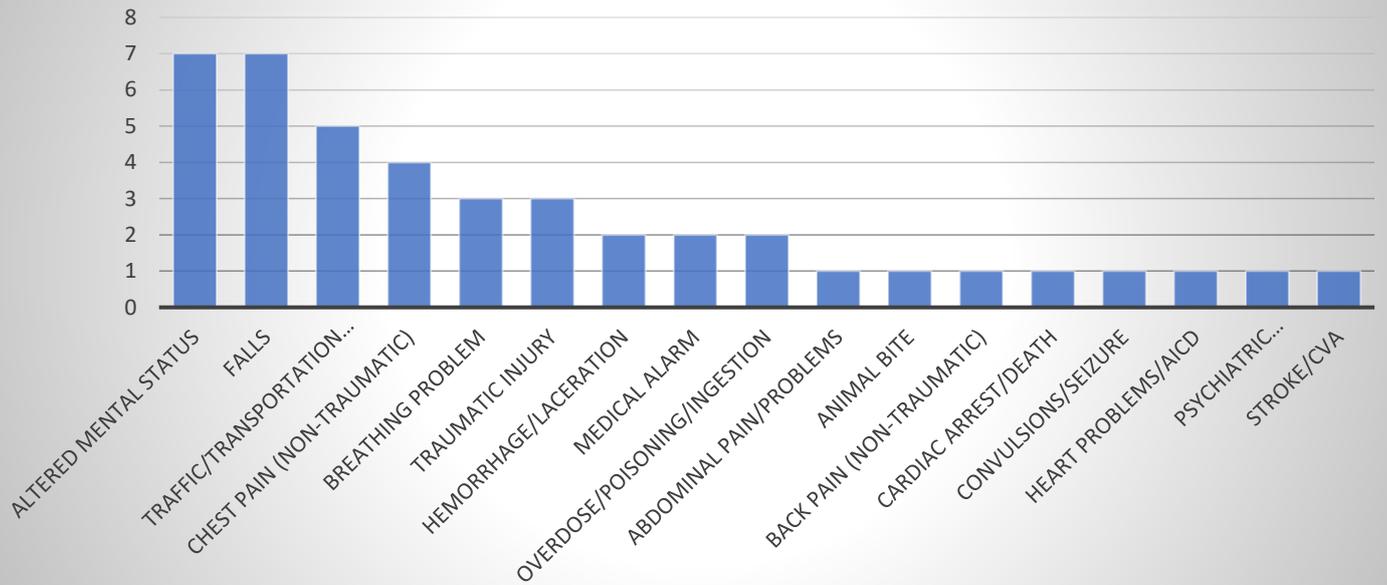
## Count of Basic Incident Numbers by CAD Basic Incident Zone Numbers



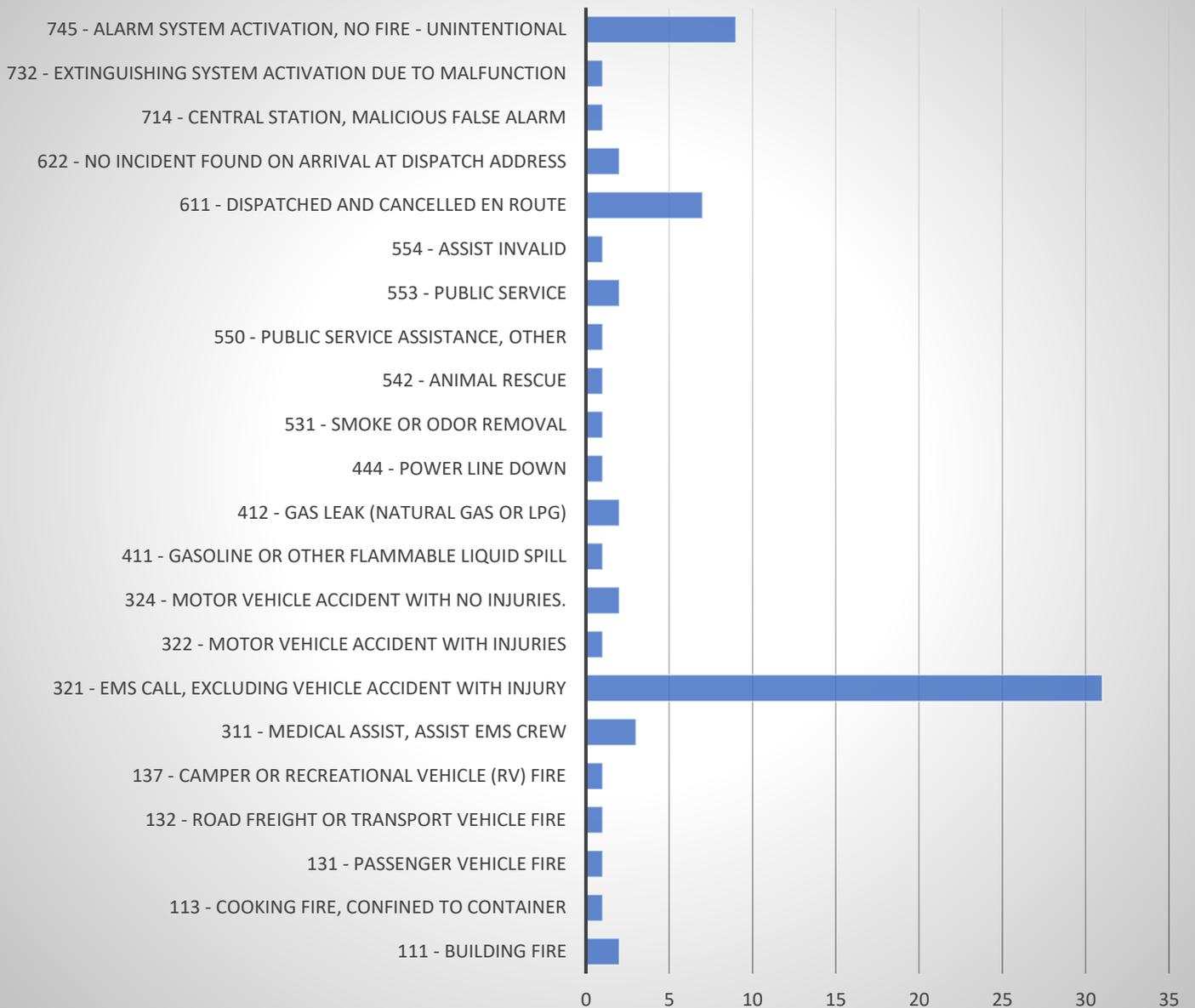
## Incident Management Zones (1 sq Mile)



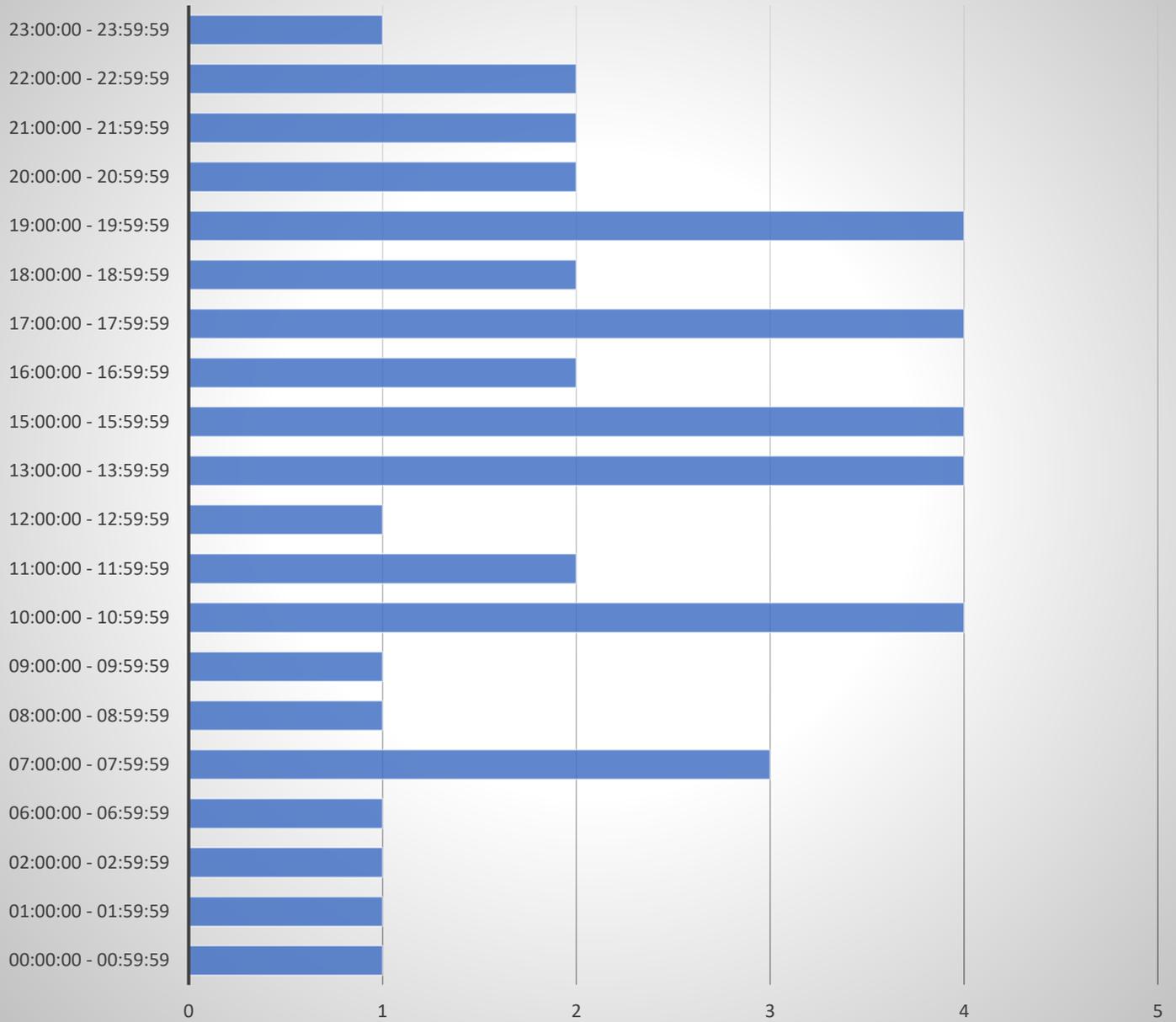
## Incident Complaint by Dispatch



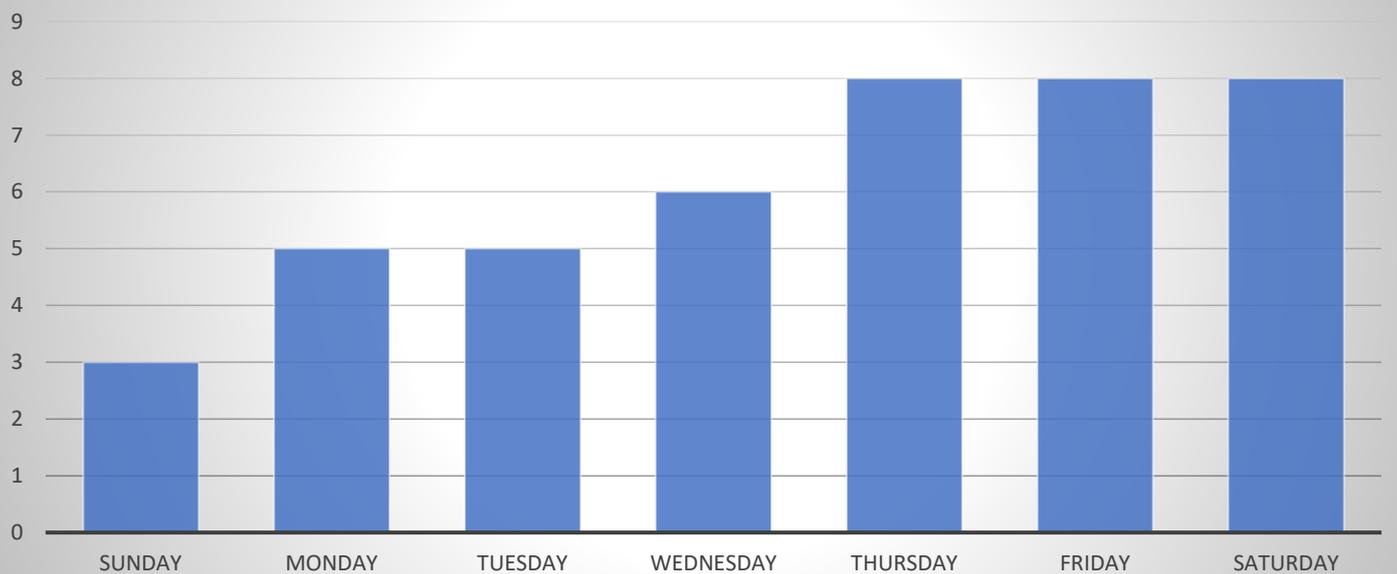
## Incident Types



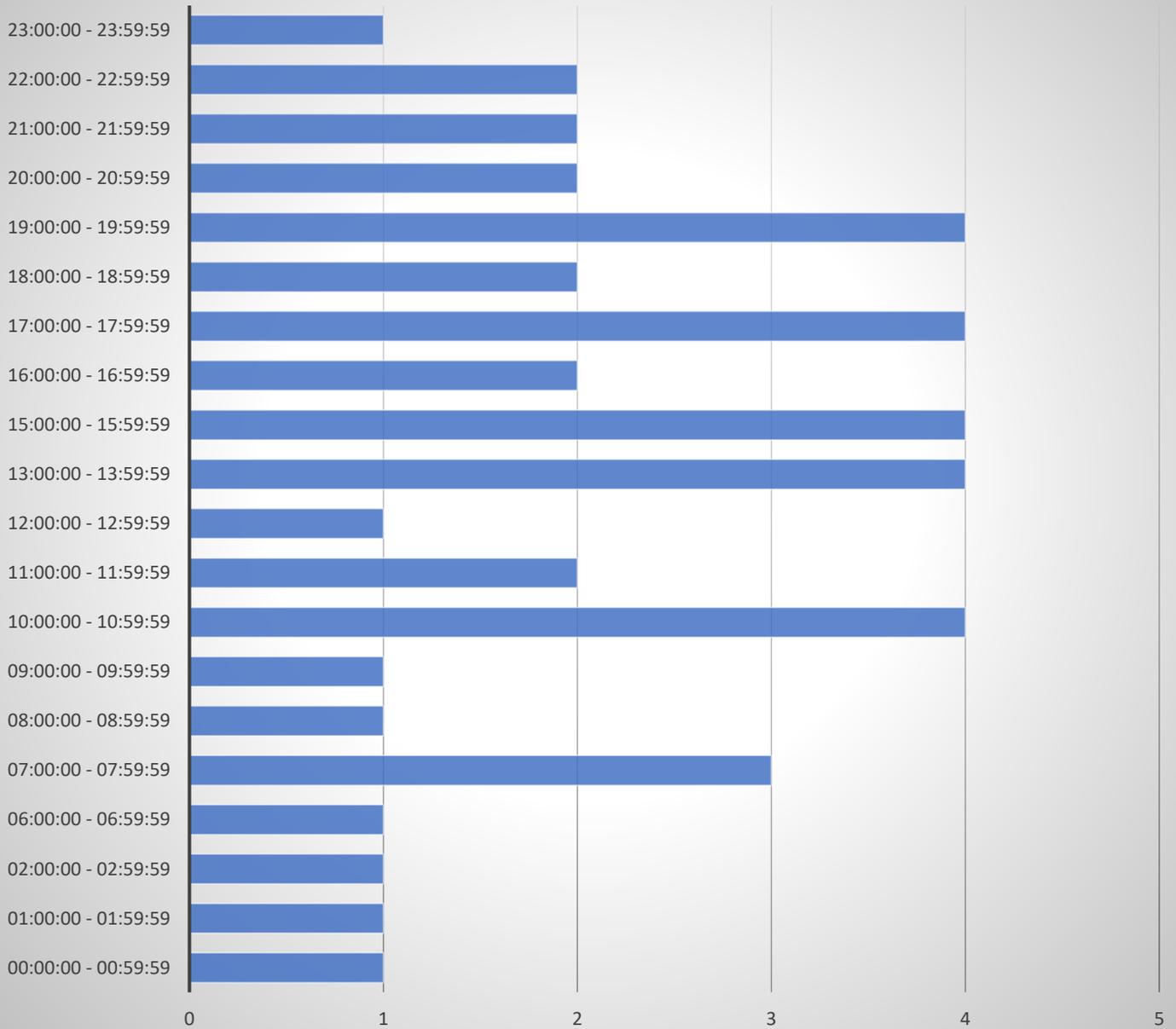
## Number of Runs by Time of the Day



## Number of Runs by the Day of the Week



## Number of Runs by Time of the Day

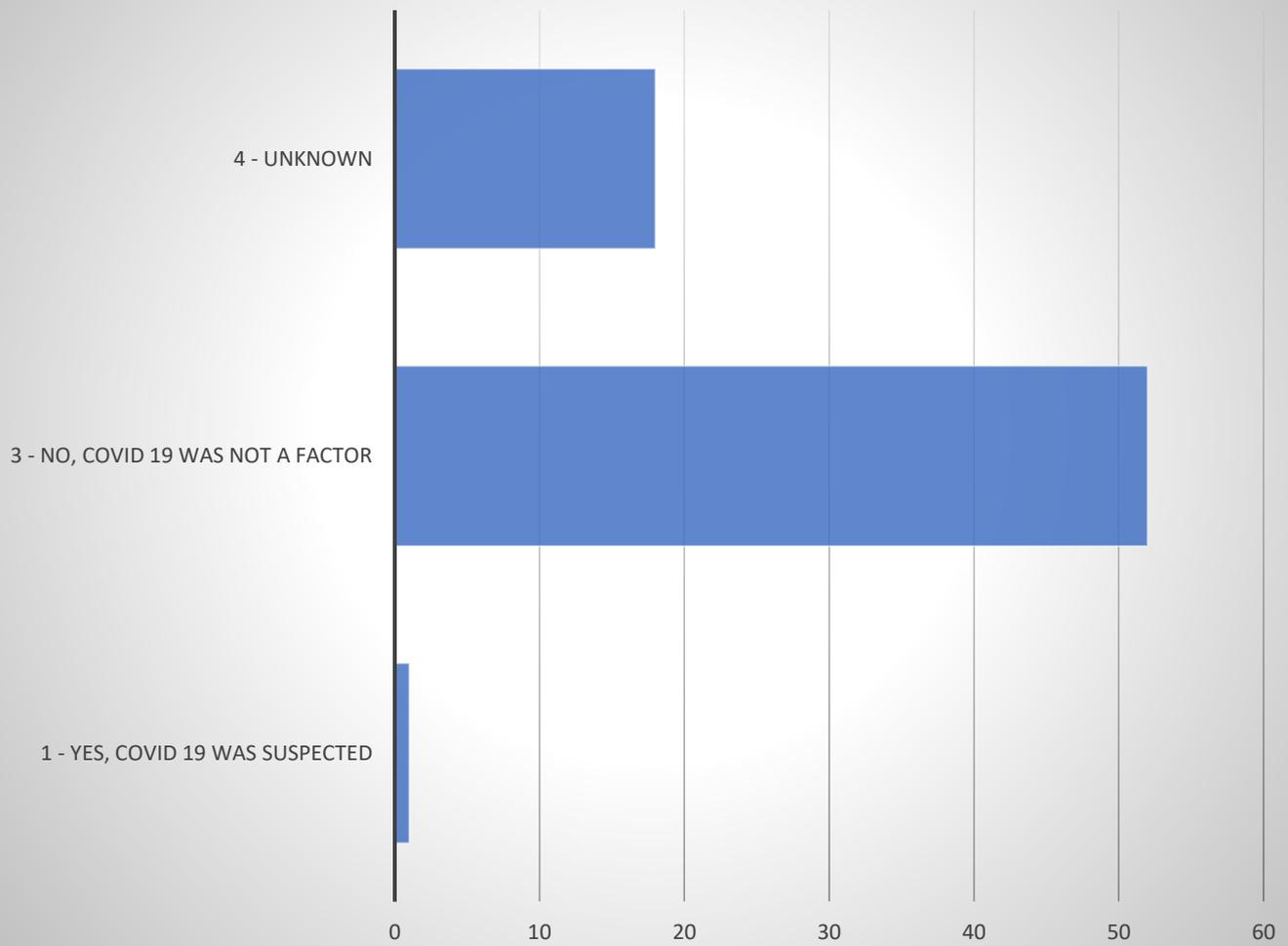


## Number of Runs by the Day of the Week

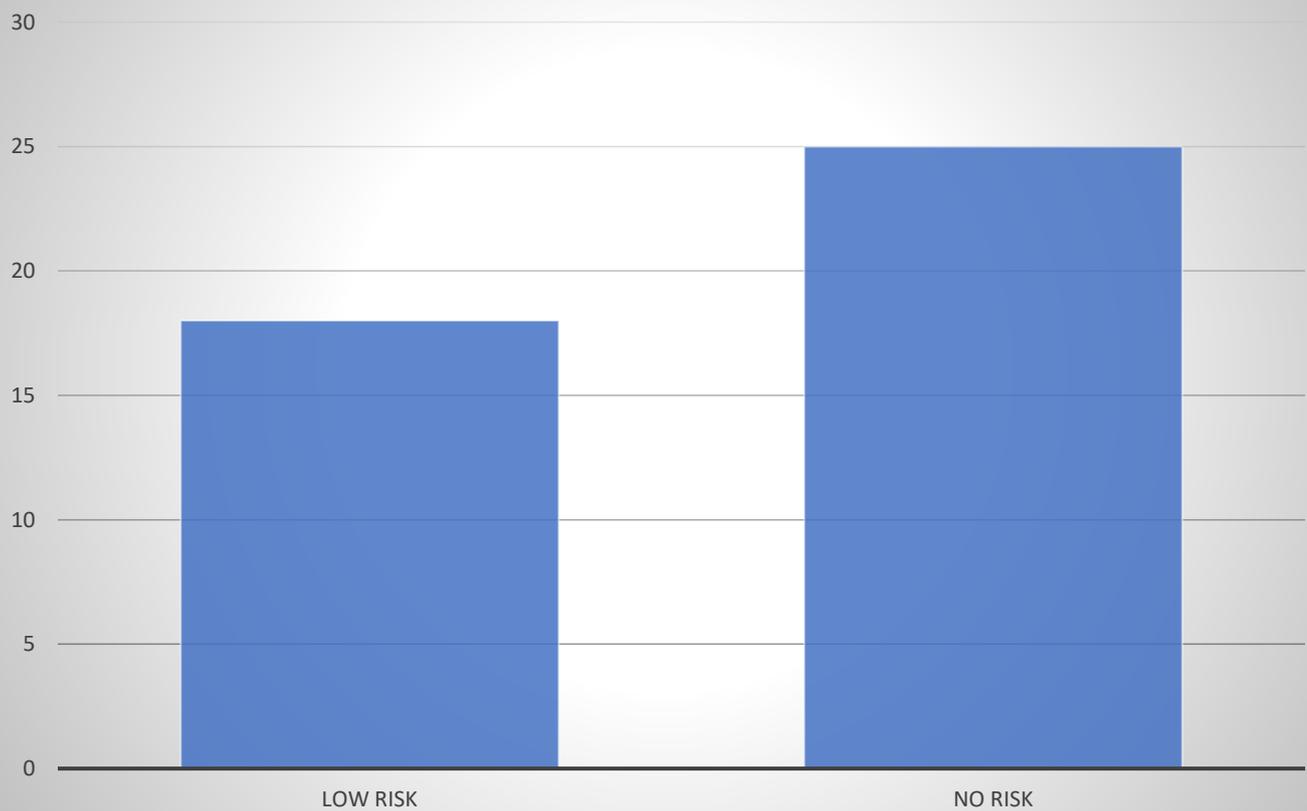


■ Sunday ■ Monday ■ Tuesday ■ Wednesday ■ Thursday ■ Friday ■ Saturday

## COVID-19 Stats



## COVID-19 Risk Stats



Memorandum

---

Date: September 24, 2020

---

To: Township Board

---

Company: Charter Township of Texas

---

From: Thomas C. Wheat, P.E., Township Engineer

---

Project #: 2180408

---

Re: Eagle Lake / Crooked Lake Levels Pumping Rate

---

Our September 10, 2020 memo indicated that the drawdown rates of Eagle and Crooked Lakes were behaving differently than they have in the past for several likely reasons. Our recommendation at the time was to maintain the Eagle Lake 65% rate based largely on the fact that Crooked Lake is still performing better than Eagle Lake overall. Since the September 10 recommendation, the Lakes drawdowns have been more consistent, but Eagle Lake has again outperformed Crooked Lake over this past period. The tables below show both the drawdown over the past two weeks as well as the overall drawdown comparison.

Date	Eagle Lake	Crooked	Eagle
9/10/20	650	895.75	901.86
9/24/20	650	895.60	901.65
	<b>Drawdown</b>	0.15	0.21

**Texas Township Crooked Lake/Eagle Lake Drawdown Comparison**

	<b>Crooked Lake</b>	<b>Eagle Lake</b>
Elevation at Pumping Start	898.04	903.22
Elevation as of 9/24/2020	895.60	901.65
Permit Limit Elevation	894.9	899.7
Drawdown Goal (Start minus Permit)	3.14	3.52
Drawdown Accomplished (Ft.)	2.44	1.57
Drawdown Accomplished	78%	45%
Drawdown remaining (Ft.)	0.70	1.95

Based on our observations that Crooked Lake continues to recede and that the overall Crooked Lake performance remains better than Eagle Lake, our recommendation is to continue with the same pump rate percentage as previously set by the Board of Eagle Lake running at 65% (650 gpm) of the Crooked Lake rate (1000 gpm).